

**CLIFTON TOWN ARCHTECTURAL REVIEW BOARD  
REGULAR MEETING  
THURSDAY, AUGUST 25, 2022, 7:30 PM  
WAYNE H. NICKUM MEETING HALL  
12641 CHAPEL ROAD  
CLIFTON, VIRGINIA 20124**

**Present:** Royce Jarrendt, Chair; Town Council Representative Member Regan McDonald; Dwayne Nitz; Geri Yantis.  
**Staff:** Amanda Christman, Zoning Clerk.  
**Absent:** Phyllis Lovett; Phoebe Peterson; Jeff Stein.

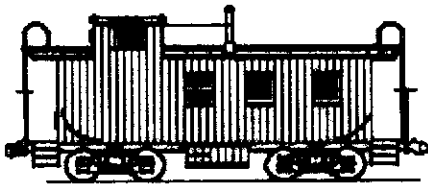
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**The Regular Meeting was called to order by Chair Jarrendt at 7:30 PM.**

Order of Business:

1. Commercial Application:
  - a. 12642 Chapel Road: Signage for Signature Aesthetics.  
See attached application.
    - **Member Yantis moved to approve the application as submitted, seconded by Member McDonald. The motion was approved by poll, 4-0.**
2. Approve July 28, 2022 Minutes.
  - **Member Yantis moved to approve the July 28, 2022 Minutes as presented, seconded by Member McDonald. The motion was approved by poll, 4-0.**
3. Adjournment.
  - **Chair Jarrendt moved to adjourn, seconded by Member Nitz. The motion was approved by poll, 4-0.**

The meeting was adjourned at 7:42 PM.



CLIFTON ARCHITECTURAL REVIEW BOARD  
TOWN OF CLIFTON, VIRGINIA  
APPLICATION FOR CERTIFICATE OF  
APPROPRIATENESS

DATE OF APPLICATION: JULY 17, 2022  
 NAME OF APPLICANT OR AGENT: Kristin Hill  
 ADDRESS: ~~1214~~ 12726 Clifton Heights Lane, Clifton VA 20124  
 TELEPHONE: 703-999-2067 Email birkkm@gmail.com  
 LOCATION OF PROPERTY INCLUDING STREET ADDRESS AND TAX MAP  
 NUMBER: 12642 Chapel Rd office 16D, Clifton VA 20124  
 GENERAL DESCRIPTION OF PROPOSAL:  
New Business Sign x 2  
-one by sliding door on back of building  
-one on side of building w/ arrow

ATTACHMENTS:

- APPLICATION FEE\*
- Two (2) HARD COPIES AND ONE ELECTRONIC COPY OF APPLICATION WITH PLATS, ARCHITECTURAL DRAWINGS, FLOOR PLANS, ETC.

I UNDERSTAND THAT ALL SUBMISSION REQUIREMENTS MUST BE MET BEFORE THE ARB WILL REVIEW AN APPLICATION

[Signature] 7/17/2022  
 SIGNATURE OF APPLICANT OR AGENT DATE

Is the applicant or owner a member of a homeowners' association (HOA)?  Yes  No If yes, please obtain the approval of the HOA prior to submission of the application.

HOA REPRESENTATIVE (NAME/SIGNATURE) DATE OF HOA APPROVAL  
 CERTIFICATE ISSUED: YES NO  
 (When marked "YES" and signed, this document becomes the "certificate of Appropriateness")  
 BY: \_\_\_\_\_ DATE \_\_\_\_\_

CHAIRMAN, ARB  
 ARB MEMBERS' INITIALS: \_\_\_\_\_  
 CONDITIONS: \_\_\_\_\_

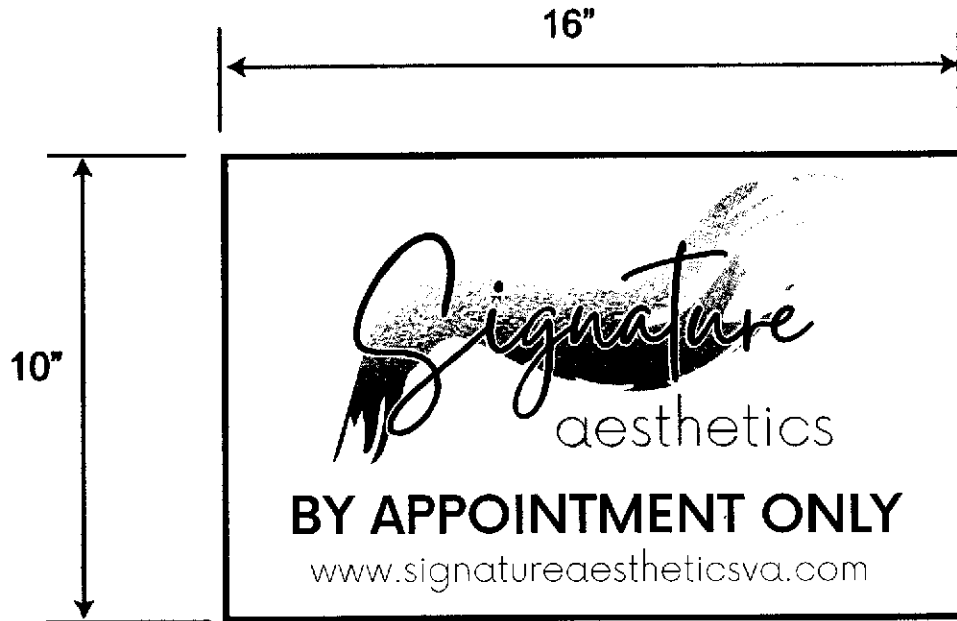
IF CERTIFICATE IS NOT TO BE ISSUED, THE ARB SHALL STATE THE BOARD'S REASON: \_\_\_\_\_

- \*Application fee:  
 Sign/Fence: \$10.00; if after installation: \$50.00  
 Addition/remodeling project up to 200 SF: \$100.00  
 Addition/remodeling project exceeding 200 SF \$250.00  
 New home construction: \$250.00

The applicant shall also pay any actual costs of any review fees incurred by the ARB, including any consultant's fees and other costs set forth in Virginia State Code Section 15.2-2286.

A\_ 10"h x 16" w x 1/2" MDO\_Hours Sign

Signature Aesthetics



23571 Pebble Run Place  
Sterling, VA 20166  
P: 703.542.8785

DATE 27 JUN 22	BUILDER: Signature Aesthetics
WO #	SCOPE/NOY: BF / BD
SCALE:	PROJECT:
Drawn By: RBH/hauser	

File Name:

Client Approval:

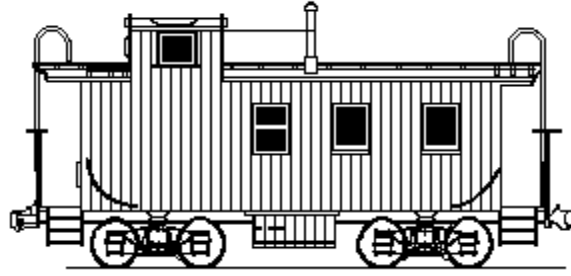
APPROVED

APPROVED AS NOTED

DISAPPROVED - REVISE AND RE-SUBMIT

Notes:

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