

**CLIFTON TOWN ARCHITECTURAL REVIEW BOARD
REGULAR MEETING
MONDAY, MAY 1, 2023, 7:30 PM
WAYNE H. NICKUM MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VIRGINIA 20124**

Present: Royce Jarrendt, Chair; Town Council Representative Member Regan McDonald; Phyllis Lovett; Jeff Stein.
Staff: Amanda Christman, Zoning Clerk.
Absent: Dwayne Nitz; Phoebe Peterson; Geri Yantis.

The Regular Meeting was called to order by Chair Jarrendt at 7:30 PM.

Order of Business:

1. Town Application:

a. Harris Park: Historic Information Signage.
See attached application.

- **Chair Jarrendt moved that the Board indicate that because the sign is to be located on a relatively large Town property, there is no objection to the proposed signed, amended by Member Stein to note that, as the proposed sign does not meet the ARB guidelines, this will be approved as an exception only for the Town to be placed on Town property, seconded by Member McDonald. The motion was approved by poll, 4-0.**

2. Unapproved Fencing on Chapel Street.

See attached photo.

A letter will be sent to 12743 Chapel Street to notify the occupants that they must apply for a Certificate of Appropriateness for the newly installed fence on the premises because it is a new design that differs from the previous fence.

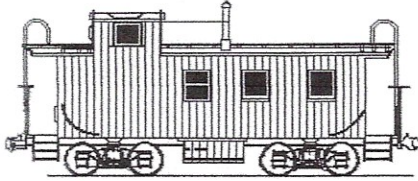
3. Approve March 30, 2023 Minutes.

Revision received: specify that the windows to be replaced are “on detached garage.”

- **Member Lovett moved to approve the March 30, 2023 Minutes as revised, seconded by Member McDonald. The motion was approved by poll, 4-0.**

4. Adjournment.

The meeting was adjourned by general acclamation 8:21 PM.



CLIFTON ARCHITECTURAL REVIEW BOARD
TOWN OF CLIFTON, VIRGINIA
APPLICATION FOR CERTIFICATE OF
APPROPRIATENESS

DATE OF APPLICATION: April 22, 2023
 NAME OF APPLICANT OR AGENT: Margo Khosravi, Chair, History Committee
 ADDRESS: 7155 Main St., Clifton VA 20124
 TELEPHONE: 571-326-7882 Email margokhosravi@gmail.com
 LOCATION OF PROPERTY INCLUDING STREET ADDRESS AND TAX MAP
 NUMBER: Harris Park
 GENERAL DESCRIPTION OF PROPOSAL:
Install Historic Information sign in Harris Park.
Re- Harriet and William Harris. (similar to sign in Caboose Plaza)
→ see attached for specifications and sample image of
sign structure. Draft sign text also attached for information only.
 ATTACHMENTS:

- APPLICATION FEE* -N/A- application for Town
- Two (2) HARD COPIES AND ONE ELECTRONIC COPY OF APPLICATION WITH PLATS, ARCHITECTURAL DRAWINGS, FLOOR PLANS, ETC.

I UNDERSTAND THAT ALL SUBMISSION REQUIREMENTS MUST BE MET BEFORE THE ARB WILL REVIEW AN APPLICATION

M.C. Khosravi 4/22/2023
 SIGNATURE OF APPLICANT OR AGENT DATE

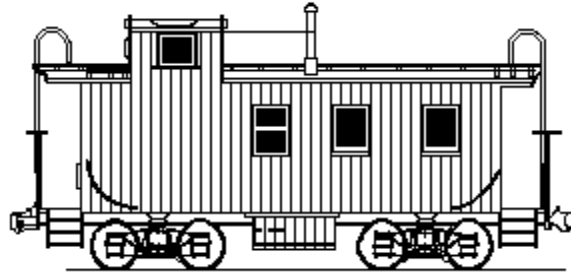
Is the applicant or owner a member of a homeowners' association (HOA)? Yes No If yes, please obtain the approval of the HOA prior to submission of the application.

HOA REPRESENTATIVE (NAME/SIGNATURE)	DATE OF HOA APPROVAL
CERTIFICATE ISSUED: <u>YES</u>	NO
(When marked "YES" and signed, this document becomes the "certificate of Appropriateness")	
BY: <u>[Signature]</u> CHAIRMAN, ARB	<u>5/1/23</u> DATE
ARB MEMBERS' INITIALS: <u>[Initials]</u>	<u>[Initials]</u>
CONDITIONS: <u>SEE ATTACHED</u>	

IF CERTIFICATE IS NOT TO BE ISSUED, THE ARB SHALL STATE THE BOARD'S REASON: _____

*Application fee:
 Sign/Fence: \$10.00; if after installation: \$50.00
 Addition/remodeling project up to 200 SF: \$100.00
 Addition/remodeling project exceeding 200 SF \$250.00
 New home construction: \$250.00

The applicant shall also pay any actual costs of any review fees incurred by the ARB, including any consultant's fees and other costs set forth in Virginia State Code Section 15.2-2286.



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345 Oak Road . Gibsonia, PA 15044
 724-265-4900 . 724-265-4300 (fax)
 www.PannierGraphics.com

DATE: 3/7/2023

QUOTE: E000045734

Town Of Clifton Virginia
 7155 Main St
 Clifton VA 20124

Contact: Margo Khosravi
 Phone: (571) 326-7882
 Email: margokhosravi@gmail.com
 Project: Harris Park Sign

Quantity	Description	Unit Price	Extended Price
1	36" w x 24" h x .090 Fiberglass Embedded (FE) Panel. Single-faced. Matte finish. Square cut. No holes.	\$375.00	\$375.00
1	Pannier to provide final layout for (1) 36" w x 24" h panel. Customer to supply final text in a Word document and digital high resolution images, at 150ppi at full size. Files and text should be organized in separate folders, per panel.	\$500.00	\$500.00
1	Aluminum Cantilevered Exhibit Base for 36" w x 24" h Panel. Visual area will be 35" w x 23" h. Includes (2) 2" x 3" x 62" posts for direct embedment. Powder coated a standard NPS Brown, NPS Charcoal, NPS Guam Gray or Black with a textured finish.	\$650.00	\$650.00

Sale Amount: \$1,525.00
Estimated Freight to 20124: \$290.00
Total Amount: \$1,815.00

TERMS AND CONDITIONS

- Panel Design: Preliminary design will be developed via PDF submittals and delivered over email. Pricing includes two rounds of revisions prior to delivery of a hardcopy proof for each original design.
- Proofs: One scaled proof of each original will be submitted for the customer's approval. This printout will represent the actual color and resolution of the final embedded panel. Final changes may be made to this printout before proceeding to production.
- Packaging: Order will be bulk packed and one shipment.
- Pricing: Sale Amount is effective for 60 days after the quote date.
- Freight: Estimated freight does not include any special services such as a liftgate, inside delivery or delivery to a residential address. Freight will be delivered via an 18-wheeler truck. Depending on the size of the order, the shipment may need to be offloaded with a forklift.
- Freight Estimate: Freight cost shown above is an estimate generated on the day the quote is written. Estimate includes packaging and handling. Final freight charges can vary based on the volatility of the transit industry. Additional freight charges may be invoiced at time of shipment.
- Delivery: 30-40 business days after Pannier receives all approvals.
- FOB Destination: Freight Prepaid & Add
- Payment: Net 30 Days

Summer Timmer

Summer Timmer
 Sales Representative
 724-265-4900 x207
 slt@pannier.com

Judy McNamara

03-15-...

Customer Acceptance/Date

Judy McNamara, committee member
 Print Name and Title



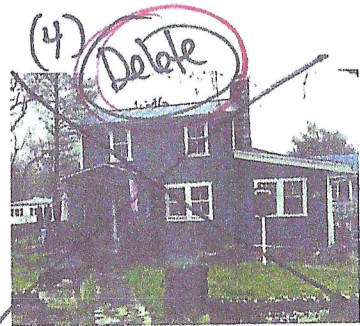
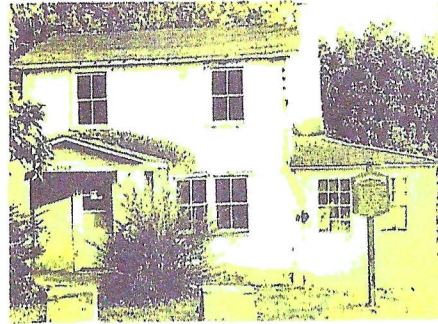
AFRICAN AMERICAN ROOTS IN CLIFTON

(1) change background color to green

(2) Add Town of Clifton emblem here (same as sign at Colesse)

Harriet and William Harris

Harriet and William Harris and their children were the first family to build a home and reside in what would become the town of Clifton. Their contributions were integral to the establishment of the village and exemplify the perseverance and strength of the African American spirit.

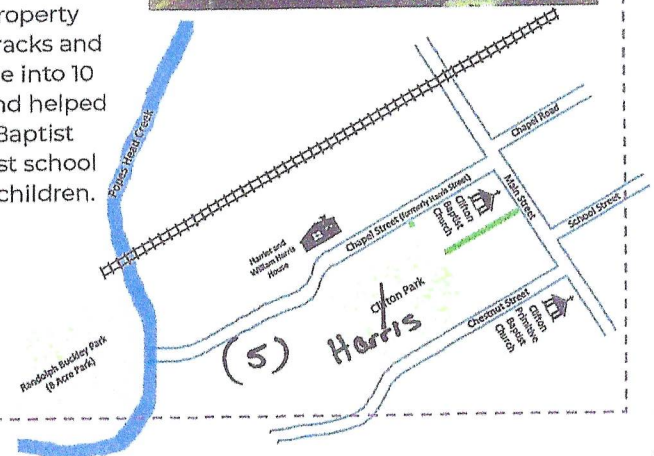


The land you are standing on was once part of a 77 acre tract left to Harriet Harris and her seven children, Joshua, Coleman, Sarah, Sophy, William, Charlotte, and Luellen, as part of the division of William E. Beckwith's 1200 acre plantation. Born into slavery in the 1820s, Harriet was among the sixteen formerly enslaved people granted their freedom under the terms of Beckwith's will. When he died in 1863, in his will William left 200 acres of land south of the railroad tracks to these sixteen individuals. In 1868, each person received a 1/16th share of the property.

In 1847 Harriet had married William Harris. It is not known if Harris was a freed man and he is not listed as an enslaved person in Beckwith's will. After the Civil War ended, William and Harriet built a home on their land where they raised their family.

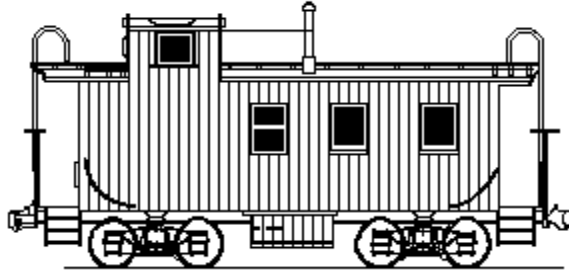
The remaining 1001 acres of the Beckwith estate was purchased by New Yorker Harrison G. Otis in 1868. By 1869, Otis had opened a hotel and established a post office here. The Harris family sold Otis a 2 acre parcel where he constructed the Clifton railroad station and a sawmill.

Harriet and William Harris played a vital role in the formation of Clifton by subdividing some of their property located between the railroad tracks and the street leading to their home into 10 lots. They also gave land for, and helped establish the Clifton Primitive Baptist Church which served as the first school for the local African American children.



- (a) Add Captions to photos with photo credits
- (b) Add new image: historic drawing showing the division of the 77 acres
- (c) Add new image: Primitive Baptist Church





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