

**TOWN OF CLIFTON, VIRGINIA**  
**TOWN OF CLIFTON - Proposed FY2025 Budget for Public Hearing, 5-7-2024**

**FY 2025**

**OPERATING REVENUES:**

**Taxes & Permits Revenues:**

ARB Permits	500.00	
BPOL	50,000.00	
BZA Fees		
VA Communications Sales Tax	3,850.00	
VA Car Rental Distribution	2,250.00	
Cox & Verizon PEG Franchise Revenue & State Communication Sales and Use Tax	2,900.00	
Motor Vehicle Registration	12,000.00	
No. Va. Cigarette Tax	1,000.00	
Railroad Tax	1,600.00	
Sales Tax	28,000.00	
Meals Tax - NEW	250,000.00	
Use Permits	1,000.00	
Utility Consumption Tax	1,200.00	

<b>TOTAL TAXES &amp; PERMITS:</b>		<b>354,300.00</b>
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**Town Facilities Rentals:**

Community Hall	8,000.00	
Pink House	34,800.00	
Property Rental-Park/Square/Gazebo	150.00	

<b>TOTAL FACILITIES RENTALS:</b>		<b>42,950.00</b>
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**Grants:**

Fire Program State Grant- FCFD	15,000.00	
Litter Control Grant - Non-competitive	6,000.00	
Litter Control Grant - Competitive	13,129.00	

<b>TOTAL GRANTS:</b>		<b>34,129.00</b>
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**Town Events:**

Celebrate Clifton Gala	4,000.00	
Community Arts Program	0.00	
Clifton Film Festival	0.00	
Environmental Event	0.00	
Haunted Trail Event	60,000.00	
Historic Events in Town	0.00	
Homes Tour	5,000.00	

<b>TOTAL EVENTS:</b>		<b>69,000.00</b>
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**Other Revenue:**

Interest Income	62,000.00	
Other income (Donations)		

<b>TOTAL OTHER REVENUE:</b>		<b>62,000.00</b>
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<b>TOTAL OPERATING REVENUES:</b>		<b>562,379.00</b>
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FY 2025

**OPERATING EXPENSES:****Payroll Expenses:**

Town Clerk Salary	46,000.00
Town Treasurer Salary	31,000.00
Dir of Economic Development, Comms & Marketing - NEW	40,000.00
Additional support staff	11,700.00
Payroll Taxes	8,400.00
Employee Incentives	6,200.00

**TOTAL PAYROLL EXPENSES:**

143,300.00

**CONTRACTUAL EXPENSES:****Town Government:**

ARB	500.00
Board of Zoning Appeals	10,000.00
Civil Rights Committee	0.00
Planning Commission	26,300.00
<i>Consulting &amp; Related Expenses</i>	5,000.00
<i>Town (Comprehensive) Plan Revisions</i>	15,000.00
<i>Advertising for Public Hearings for Use Permits</i>	500.00
<i>Translation &amp; Interpretive Services for Public Meetings</i>	500.00
<i>Legal Services</i>	5,000.00
<i>General Admin/Education</i>	300.00
Dues & Subscriptions:	1,750.00
<i>Conference Attendance</i>	1,000.00
<i>Other Dues &amp; Subscriptions &amp; Training</i>	250.00
<i>VA Municipal League</i>	500.00
Town Elections	
Insurance	6,854.00
Legal Advertising	2,000.00
Mayoral Reimbursement <b>(TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>	1,000.00
Citizen Recognition Fund <b>(TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>	500.00
Town Association of Northern Virginia Event	0.00
Bank Fees	0.00
Miscellaneous Contractual Expenses <b>(TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>	2,500.00
Professional Fees:	66,500.00
<i>Accounting - Year Audit Review</i>	30,000.00
<i>Legal Fees</i>	25,000.00
<i>Web Server Annual Maintenance with Domain Subscriptions</i>	1,500.00
<i>Web Site Updating &amp; Configuration</i>	10,000.00

**TOTAL TOWN GOVERNMENT:**

117,904.00

**Town Facilities:**

Utilities	1,800.00
Caboose	2,000.00
Railroad Siding Rent	2,150.00
Town Meeting Hall:	18,900.00
<i>Cleaning</i>	4,200.00
<i>Electric</i>	7,000.00
<i>Supplies</i>	500.00
<i>General Maintenance - including floors</i>	4,200.00
<i>Mgt Fee (25% of Community Hall Rentals)</i>	2,000.00

**TOWN OF CLIFTON, VIRGINIA**  
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**FY 2025**

<i>Interior Improvements (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</i>	1,000.00	
<b>Parks and Public Spaces</b>	<b>19,600.00</b>	
<i>Ayre Square Maintenance</i>	3,000.00	
<i>Aye Square Plantings</i>	2,500.00	
<i>Ayre Square Christmas Tree replacement</i>	2,000.00	
<i>Banner Replacement</i>	1,000.00	
<i>Flag Replacement in Town</i>	1,000.00	
<i>Railroad Siding Boxes - North &amp; South Sides</i>	0.00	
<i>Mgt Fee (25% of Property Rentals)</i>	100.00	
<i>Invasive species prevention and conservation management</i>	10,000.00	
<b>Pink House: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>	<b>5,000.00</b>	
<i>Maintenance &amp; Repairs</i>	5,000.00	
<b>MISC Emergency Repairs (TOWN COUNCIL OR MAYORAL APPROVAL REQUIRED FOR OVER \$500)</b>	<b>7,500.00</b>	
<b>TOTAL TOWN FACILITIES</b>		<b>56,950.00</b>
<b>Town Services:</b>		
Recurring services		
Town Lawn Maintenance and Mowing	10,000.00	
Tree Trimming and Replacement Planting	5,000.00	
Fall Zone Mulching - Annual	2,800.00	
Trash Collections	2,400.00	
Trash Consolidation - Art Guild (non-competitive litter grant)	3,000.00	
Non-recurring services (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)		
Landscape/Ground Maintenance - Playground, Ayre Square, 8 acre Park & Triangle Maintenance, Harris Park, Flood Plain	12,000.00	
Playground Equipment Maintenance	15,000.00	
<b>TOTAL TOWN SERVICES:</b>		<b>50,200.00</b>
<b>Grants:</b>		
Litter Control Grant - Expense	13,129.00	
Fire Program State Grant Expense - passthrough to FCFD	15,000.00	
<b>TOTAL GRANTS</b>		<b>28,129.00</b>
<b>Events: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>		
Celebrate Clifton Gala	2,500.00	
Christmas Tree Lighting	1,300.00	
Environmental Events (clean up, Camp Fire, TBD)	1,300.00	
Haunted Trail Event	20,000.00	
Historic Events		
Homes Tour	3,000.00	
<b>TOTAL EVENTS</b>		<b>28,100.00</b>
<b>Committees: (TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</b>		
Clifton Arts Council	0.00	
Clifton Business Coalition	0.00	
Communication Committee	10,500.00	
<i>Website overhaul</i>	10,000.00	
<i>Welcome baskets</i>	500.00	
Committee on the Environment	1,150.00	
<i>Wildlife preservation - Mark K equipment</i>	500.00	
<i>Bluebird Trail - NEW</i>	650.00	
Historic Preservation Committee	0.00	

**TOWN OF CLIFTON, VIRGINIA**  
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		FY 2025
Finance	0.00	
Maintenance	0.00	
Mayor's Initiatives	20,000.00	
Parking and Traffic Committee	0.00	
<b>TOTAL COMMITTEES</b>		<b>42,150.00</b>
<b>TOTAL CONTRACTUAL:</b>		<b>323,433.00</b>
<b>Commodities:</b>		
Computer Supplies - Hardware & Software	2,580.00	
Copies	200.00	
License Plates	100.00	
Miscellaneous Commodities - office services	200.00	
Office Supplies	500.00	
Office Equipment	500.00	
Postage & Delivery	1,000.00	
Miscellaneous- <i>(TOWN COUNCIL APPROVAL REQUIRED FOR OVER \$500)</i>	500.00	
<b>TOTAL COMMODITIES:</b>		<b>5,580.00</b>
<b>TOTAL EXPENSES:</b>		<b>472,313.00</b>
<b>NET INCOME (LOSS):</b>		<b>90,066.00</b>

**TOWN OF CLIFTON, VIRGINIA**  
**TOWN OF CLIFTON - Proposed FY2025 Budget for Public Hearing, 5-7-2024**

**FY 2025**

**Town of Clifton**  
**CAPITAL IMPROVEMENTS/GRANT INCOME - FY25**  
**REVENUE/COST STATEMENT - Public Hearing, 5-7-2024**

**REVENUES:**

**FEDERAL GRANTS**

MAP21 TAP: TAP Statewide (Match to Expenditures) 80/20

MAP 21 TAP: TAP > 200K:

**TOTAL VDOT TA - MAIN ST IMPROVEMENTS**

**TOTAL REVENUES:**

**COSTS:**

**Special Projects - Streetscape**

Streetscape 2A - Preliminary Engineering

Streetscape 2A - Right of Way

VDOT TA -Main Street Improvements (80% - 20% MATCH GRANT)

Processing Easements

Streetscape 2A - Construction

**TOTAL SPECIAL PROJECTS COMMITTEE:**

**NET REVENUES/(COST)**

<b>FY 2025</b>	
	880,000.00
	<b>880,000.00</b>
	<b>880,000.00</b>
	227,000.00
	873,000.00
	0.00
	<b>1,100,000.00</b>
	<b>(220,000.00)</b>

**Town of Clifton**  
**CAPITAL IMPROVEMENTS/TOWN FUNDED (NON-GRANT) - FY25**  
**REVENUE/COST STATEMENT - Public Hearing, 5-7-2024**

**COSTS:**

**Town-Funded Projects**

Permanent Signs (Historic and Informational)

Safety Signs - Traffic Solutions

Harris Park Extension Improvements

8-Acre Park Entrance - Improvements

Purchase of Green Space

Public Parking Improvements

Caboose & Luggage Cart Renovation

Trash Enclosure

Pink House Improvements

Town Historic Building

**TOTAL CAPITAL PROJECTS from Allocation of Town Equity Funds**

**NET REVENUES/(COST)**

**TOTAL CAPITAL COSTS**

**TOTAL CAPITAL NET REVENUES/(COST)**

<b>FY 2025</b>	
	15,000.00
	3,000.00
	17,500.00
	2,500.00
	<b>38,000.00</b>
	<b>(38,000.00)</b>
	<b>1,138,000.00</b>
	<b>(258,000.00)</b>

<b>TOTAL FY2025 ANTICIPATED NET INCOME</b>	<b>(167,934.00)</b>
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