

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2021, 7:30 PM
ELECTRONIC MEETING BY ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Until further notice from the Mayor of Clifton, and in accordance with the Resolution of the Town Council regarding Remote Participation by Electronic Means Policy and the Town Council Continuity of Government Methods Authorizing Remote Participation by Electronic Means Without a Physical Quorum Being Present Pursuant to Virginia Law, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Any member of the public wishing to observe or participate in the electronic meeting **must notify the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting** in order to register for the meeting.

Any member of the public requesting to speak or make comments during the electronic meeting **must register with the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting, providing their name and address and the subject matter of their comments,** in order to have an opportunity to speak and provide comments during the meeting. Any such comments will be **limited to three (3) minutes** per speaker and priority will be given to the citizens and tax-payers of the Town of Clifton. Members of the public may also submit written comments to the Town Clerk in advance of the meeting. Any such written comments will be included in the record for the meeting, but will not be read aloud during the meeting.

Present: Mayor William Hollaway; Vice Mayor Regan McDonald; Councilmember Steve Effros; Councilmember Patrick Pline; Councilmember Darrell Poe; Councilmember Lynn Screen.

Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.

The Regular Meeting was called to order by Mayor Hollaway at 7:30 PM.

Order of Business

1. Report of the Town Clerk.

a. Approval of the Minutes.

- **Mayor Hollaway moved to approve the January 5, 2021 Minutes as presented, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

2. Report of the Treasurer.

See attached report.

- **Mayor Hollaway moved to approve the Treasurer's Report as presented, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the amended Subrecipient Agreement with Fairfax to extend the time period in which to expend CARES ACT funding past December 2020 to extend to June 30, 2021, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to approve the purchase of the annual Zoom subscription at a cost of up to \$925 including tax if needed, seconded by Councilmember Effros. The motion was approved by roll-call: Hollaway: Aye; Effros: Aye; McDonald: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

3. Citizen's Remarks.

None, other than those discussed under 5.a. (see attached).

4. Reports of Committees:

a. Planning Commission.

See attached report.

- **Mayor Hollaway moved to accept the recommendation of the Planning Commission to approve a Final Use Permit for the construction of a detached garage and shed at 12752 Chapel St and on the portion of the property formerly known as Lot 42, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

b. Report of the Zoning Administrator:

i. Update on Residential Construction Projects.

An update on the progress at 7184 Clifton Road was provided, along with an overview of the next steps that are required for approval.

ii. Update on Commercial Use Permits.

It was reported that notices were sent to two businesses to apply for new Use Permits due to a change in office space, as required by the Zoning Ordinance.

c. Architectural Review Board.

No report.

d. Streetscape Planning Committee.

See attached photos.

Vice Mayor McDonald reported that he has been in touch with the state Department of Historical Resources and the Department of Directional Highway Signs to obtain information on replacing the damaged historical marker at the caboose plaza. The cost of replacement and installation could amount to \$2,000 or the local VDOT office might install the marker at no cost. He will provide additional information at the March meeting. It was recommended that the new sign be moved to a safer location to minimize future risk of collisions.

5. Unfinished Business.

- a. Renaming Clifton Town Hall in Honor of Wayne H. Nickum.

See attached comments and materials.

Mayor Hollaway noted that many comments from community members in support of the name change have been received by the Council, and reported that the Fairfax County Board of Supervisors has passed a Resolution in support of the renaming of the Clifton Town Meeting Hall. The proposed action will be evaluated by the County's History Committee to verify the factual information that is the basis of the renaming.

- **Councilmember Effros moved to rename the Clifton Town Meeting Hall as the Wayne H. Nickum Clifton Town Hall, seconded by Vice Mayor McDonald. The motion was approved by poll, 6-0.**

6. New Business:

- a. Spring Clean Up Event – Process and Planning.

Laura McDonald updated the Council on the process that would be employed to ensure that contact precautions are observed with regard to COVID-19 during the event. Depending on the weather, the clean-up may occur at the end of March.

The status of the Natural Landscaping Resolution was briefly discussed, and is planned to be included on the agenda for the March 2021 Town Council Meeting.

7. Adjournment.

- **Councilmember Poe moved to adjourn, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**

The Meeting was adjourned at 8:35 PM.



Clifton Clerk <clerk@cliftonva.gov>

February 2, 2021 Town Council Meeting - Treasurer's Report for period ended January 31, 2021

1 message

treasurer@cliftonva.gov <treasurer@cliftonva.gov>

Mon, Feb 1, 2021 at 7:47 PM

To: William Hollaway <whollaway@cliftonva.gov>, Steve Effros <Steve@effros.com>, Regan McDonald <rmcdonald@cliftonva.gov>, Pline Pat <ppline@cliftonva.gov>, Iscreen@cliftonva.gov, Darrell Poe <dpoe@cliftonva.gov>
Cc: Clifton Clerk <clerk@cliftonva.gov>, "Barton, Marilyn" <mbarton@mycri.org>

Hello Town Council Members,

Attached are the **Financial Reports for the fiscal year period ended January 31, 2021.**

The January 31, 2021 Financial Statements include:

- The Summary of **Cash Balances Report as of January 31, 2021** reflects total funds of **\$1,320,295.07.**
- The **COVID-19 Report** – This report reflects the Clifton IDA CARES Act Grants funding of \$30,000, the Town's expenditures @ 12/31/20 of \$8,851.15. This includes the 1/02/21 payment of \$183.66 for the monthly ZOOM app. Salary for the two Town COVID positions will be paid in February, following the Mayor's review and signature on the COVID hours submitted. Fairfax County has requested that any remaining funds for the grant period be returned with the final report after the close of the grant or by June 30, 2021. Fairfax County has approved extending the timing to utilize the grant funding beyond December 30th, as noted in the original subrecipient agreement. I have attached the proposed Subrecipient Agreement – Amendment #1 for your review and approval. If approved, a DocuSign agreement format will be provided for electronic signing.
- **Profit & Loss Summary by Fund** for period ended 1/31/2021. **Highlights of January transactions** are noted on this summary report. The main items for the month include:

NOTES & Highlights: Only major items are highlighted at the Town Council's request. For details refer to the P&L Detail Export tab.

1 Federal CARES Act Revenues: In FY20 the town received \$51,433 in Federal COVID-19 funding through Fairfax County. The Town is a subrecipient of the funding. The allocation was based upon the 2018 US Census and submitted as part of Fairfax County's application. Funding must be used for reimbursement for COVID-19 related costs incurred from March 1 - December 31, 2020. \$1,666.99 was expended and reported in FY20. The balance of \$49,766.01 is deferred to FY21. \$40,000 was allocated to the Clifton IDA that awarded grants on behalf of the town to eligible town businesses. One grant recipient received a Fairfax RISE Grant and therefore returned \$10,000 received by the Town Oct. 26. The balance remaining to cover the town's costs is \$7,382.71. **UPDATE: Fairfax County has extended the utilization period for the CARES Act funding from Dec 31, 2020 to June 30, 2021. A subrecipient Amendment is in review.**

1 Va State Fire Program Revenues: The Town received \$15,000 in State Fire Program Pass-through funds for FY21. This is \$5,000 greater than last year. A check dated 10/4/20 was issued to pass these funds on to Fairfax County Fire Dept in accordance with the agreement signed by Mayor Hollaway.

2 Other income: The Town received a return of the Clifton IDA CARES Act Grant due to receiving a new RISE Grant from Fairfax County. Funds remaining unexpended by the Town will be returned to Fairfax

County at the close of the grant. Also reflected is reimbursement of 197.50 for replacement of Ayre Square planter.

- 3 **Pink House Rental:** Reflects \$800 rent relief to Belle Jar, LLC for July & August 2020.
- 4 **S.R. Litter Control Grant** - Received \$935 from the State for FY21.
- 5 **Taxes & Permits Revenue:** Highlights for January include Virginia Car Rental Distribution of \$410.99, NVCTB Cigarette tax of \$129.21, State Communications Sales Tax of \$347.91, Sales Tax of \$3,022.15 for Nov. 2020, Motor Vehicle Tags of \$186.83 for Dec, and Utility Consumption Tax of \$9783. Total Motor Vehicle fees received to date is \$6,668.18.
- 6 **Contractual Expenses:** Highlights for January include C.H. Electric expense of \$421.77 for Dec., legal fees of \$975 for Dec., COVID 19 Zoom expenses of \$183.66, Annual renewal of the Growth Media email accounts @ \$840, and Town trash collection of \$1773.89. NOTE: The Art Guild Trash Collection expense covered 3 months.
- 7 **CIF Revenue:** On Aug 5 the Town received payment for its invoice 13 - This will need to be accrued to FY20 - to be confirmed with auditor.
- 8 **CIF Expenditure:** This expense reflects capital expenditures made for HVAC replacement on the Pink House in August. The expenses will be capitalized and depreciated annually.

Supplemental Detailed Reports and Information are provided as follows:

- **Profit & Loss Detail Export** Report for period ended 1/31/2021. This report provides the detailed accounts that are summarized on the P&L Summary by Fund Report.
- **Looking forward to February 2021:**
 - **FY20 Financial Audit** – The Town’s annual audit will be scheduled in the near future by the Treasurer.
 - **ACTION ITEMS:**
 - **Fairfax County Subrecipient Agreement #1 with the Town of Clifton-** The proposed agreement is attached for your review and approval.
 - **Annual Renewal of the ZOOM Contract – Roll call vote** is requested to approve the annual renewal for the ZOOM Contract in the amount of \$1,133.24. This is an allowable expenditure and will be covered by the Town’s CARES Act funding.

After your review of the reports, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know. *Thank you.*

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Email: treasurer@cliftonva.gov

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

www.cliftonva.gov

----- Forwarded message -----

From: "De Castro, Edwin" <Edwin.DeCastro@fairfaxcounty.gov>

To: <treasurer@cliftonva.gov>

Cc: "Burrell, Tanya" <Tanya.Burrell@fairfaxcounty.gov>, "Beeman, Michelle" <Michelle.Beeman2@fairfaxcounty.gov>, "Janos, Andrew" <Andrew.Janos@fairfaxcounty.gov>

Bcc:

Date: Mon, 1 Feb 2021 15:56:51 -0500

Subject: Coronavirus Relief Fund--Town of Clifton Contract #440001005 Amendment #1

Hi Marilyn,

Attached for your review, you'll find a copy of the draft amendment, extending the period of the agreement to June 30, 2021. If you approve of the amendment, I would also be happy to send it to you via Docusign. Please let me know if that is your preference.

Regards,

Edwin de Castro

Contract Analyst Supervisor

Department of Procurement and Material Management

12000 Government Center Parkway, Suite 427

Fairfax, VA 22035

Ph 703-324-3597

3 attachments

 **2021 01 31 Financial Statements.xlsx**
55K

 **4400010005 Amendment 1 (Clifton).pdf**
98K

 **Coronavirus Relief Fund--Town of Clifton Contract #440001005 Amendment #1.eml**
144K

ASSETS	1/31/2021	<u>Bank Rates Effective 12/1/2020</u>		<u>Negotiated Increases</u>	
		CD Term	Maturity Date	APR %	
Current Assets					
Checking/Savings					
John Marshall Bank CDs	318,132.75	1 yr	8/1/2021	0.65%	Matured 8/1/20 New rate is down from 2.25% to .65% APR @ 8/1/20
C-.D. - United Bank - 2 13 mos CDs	217,776.00	13 months	1/17/2022	0.30%	Down from .75% to .3% due to COVID-19 beginning 12/17/20
C.D. - United Bank 1	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 2	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 3	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 4	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank - 4 7-month CDs	401,756.58	13 months	1/8/2022	0.75%	Down from .75% to .3% due to COVID-19 beginning 12/08/20
United Bank - Events Acct	100.00				
United Bank - Haunted Trail Account	3,105.83				
Checking-United Bank	67,389.59	Min Bal \$2,500	"Chairman's Club"	0.10%	
Investments-LGIP	979.87			0.15%	
Money Market Savings-United	104,539.52		10/31/2020	0.25%	Down from 1.39% @ 8/30/19
Security Deposit - United Bank	4,408.53				
Total Checking/Savings	1,320,295.07				

NOTES: The two United Bank 7 month CDs were reinvested @ .30% APR for 13 months. The remainder of the United Bank CDs that matured in December 2020 were reinvested for a 13 month term @ the current rate of .3% at maturity. This was in accordance with the Town Council's approval at the Nov 4th meeting.

Town of Clifton
Profit & Loss Budget Performance
January 2021

	Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
Income					
1 State Funding	0.00	0.00	64,766.01	59,766.01	59,766.01
Committees Fundraising	0.00	125.00	75.00	875.00	1,500.00
Community Hall Revenues	1,444.38	416.67	3,166.28	2,916.67	5,000.00
Haunted Trail Event	0.00	2,916.67	0.00	20,416.67	35,000.00
Interest Income	203.61	1,000.00	6,659.59	7,000.00	12,000.00
2 Other Income-IDA CARES Refund	0.00	0.00	10,197.50	0.00	0.00
3 Pink House Rental	2,900.00	2,666.67	18,700.00	18,666.67	32,000.00
4 S.R. - Litter Control Grant	0.00	66.67	935.00	466.67	800.00
5 Tax and Permits Revenue	4,194.92	8,000.00	35,439.58	56,000.00	96,000.00
Total Income	8,742.91	15,191.67	139,938.96	166,107.68	242,066.01
Gross Profit	8,742.91	15,191.67	139,938.96	166,107.68	242,066.01
Expense					
Bank Service Charges	0.00	0.00	2.77	0.00	0.00
Commodities	220.08	356.67	1,195.30	2,496.67	4,280.00
Contractual	3,303.45	19,102.08	90,685.26	133,714.58	229,225.00
Haunted Trail Expenses	174.90	1,416.67	1,224.30	9,916.67	17,000.00
Payroll Expenses	5,382.50	5,561.92	43,684.37	38,933.42	66,743.00
Total Expense	9,080.93	26,437.33	136,792.00	185,061.33	317,248.00
Net Income	(338.02)	(11,245.67)	3,146.96	(18,953.66)	(75,181.99)
CIF FUNDS:					
CIF Income					
7 CIF - Capital Improvements Fund	0.00	36,900.00	631.51	258,300.00	442,800.00
CIF Expenses					
8 CIF Expenses	0.00	112,397.92	7,655.00	786,785.42	1,348,775.00
Net Income - CIF Funds	0.00	(75,497.92)	(7,023.49)	(528,485.42)	(905,975.00)
Consolidated Net Income	(338.02)	(86,743.58)	(3,876.53)	(547,439.07)	(981,156.99)

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Town of Clifton
Profit & Loss Budget Performance
January 2021

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Town of Clifton
Profit & Loss Budget Performance
January 2021

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
3			Income										
4				State Funding		<i>Deferred CARES Act Funding from FY20 to FY21</i>					49,766.01		
5				Fire Program Funds					0.00		15,000.00	0.00	0.00
6				State Funding - Other					0.00		0.00	0.00	0.00
7				Total State Funding					0.00		64,766.01	0.00	0.00
8				CIF - Capital Improvements Fund									
9				Grants									
10				Federal									
11				ISTEA-Clifton Streetscape					0.00		0.00	0.00	0.00
12				Total Federal					0.00		0.00	0.00	0.00
13				VDOT- MAP21 Streetscape Phase 2					0.00		631.51	0.00	0.00
14				Total Grants					0.00		631.51	0.00	0.00
15				Total CIF - Capital Improvements Fund						0.00	631.51	0.00	0.00
16				Committees Fundraising									
17				Homes Tour Income					0.00		0.00	0.00	0.00
18				Council of the Arts									
19				Clifton Film Festival					0.00		0.00	0.00	0.00
20				Total Council of the Arts					0.00		0.00	0.00	0.00
21				Parks Committee									
22				Park Rental					0.00		75.00	0.00	0.00
23				Total Parks Committee					0.00		75.00	0.00	0.00
24				Total Committees Fundraising						0.00	75.00	0.00	0.00
25				Community Hall Revenues									
26				Community Hall Rentals					1,444.38		3,166.28	0.00	0.00
27				Total Community Hall Revenues					1,444.38		3,166.28	0.00	0.00
28				General Donations					0.00		0.00	0.00	0.00
29				Haunted Trail Event					0.00		0.00	0.00	0.00
30				Interest Income					203.61		6,659.59	0.00	0.00
31				Other Income					0.00		10,197.50		
32				PC - Reimbursements					0.00		0.00	0.00	0.00
33				Pink House Rental					2,900.00		18,700.00	0.00	0.00
34				S.R. - Litter Control Grant					0.00		935.00		
35				Tax and Permits Revenue									
36				VA - Car Rental Distribution					410.99		3,465.66	0.00	0.00
37				ARB Permits					0.00		20.00	0.00	0.00
38				BPOL tax					0.00		2,685.26	0.00	0.00
39				BZA Fee					0.00		0.00	0.00	0.00
40				Cigarette Tax					129.21		866.29	0.00	0.00
41				Communications Sales Tax -Va					347.91		2,630.69	0.00	0.00
42				Franchise Fees - Cox & Verizon					0.00		1,325.85	0.00	0.00
43				Motor Vehicle Tags					186.83		6,665.18	0.00	0.00
44				Railroad Tax					0.00		1,562.12		
45				Sales Tax					3,022.15		14,846.84	0.00	0.00
46				Use Permits					0.00		775.00	0.00	0.00
47				Utility Consumption Tax					97.83		596.69	0.00	0.00

Town of Clifton
Profit & Loss Budget Performance
January 2021

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
48			Total Tax and Permits Revenue						4,194.92		35,439.58	0.00	0.00
49			Total Income						8,742.91		140,570.47	0.00	0.00
50			Gross Profit						8,742.91		140,570.47	0.00	0.00
51			Expense										
52			Citizens' Recognition Expense						0.00		0.00	0.00	0.00
53			*Payroll Expense Reclassed 382.50 to P/R liabilities >>>										
54			Bank Service Charges						0.00		2.77	0.00	0.00
55			CIF Expenses										
56			Pink House Upgrade & Maint						0.00		7,655.00		
57			Special Projects Committee										
58			Dev. of Streetscape Phase 2						0.00		0.00	0.00	0.00
59			Total Special Projects Committee						0.00		0.00	0.00	0.00
60			Total CIF Expenses						0.00		7,655.00	0.00	0.00
61			Commodities										
62			Office Equipment						0.00		0.00	0.00	0.00
63			Computer Supplies						101.20		630.98	0.00	0.00
64			Copies						0.00		0.00	0.00	0.00
65			License Plates						0.00		58.30		
66			Miscellaneous - Commodities						0.00		0.00	0.00	0.00
67			Office Supplies						110.58		148.19	0.00	0.00
68			Postage and Delivery						8.30		357.83	0.00	0.00
69			Total Commodities						220.08		1,195.30	0.00	0.00
70			Contractual										
71			Fire Program						0.00		15,000.00	0.00	0.00
72			Caboose Expenses										
73			Caboose Equipment						0.00		0.00	0.00	0.00
74			Caboose Maintenance						0.00		0.00	0.00	0.00
75			Total Caboose Expenses						0.00		0.00	0.00	0.00
76			Community Hall Expenses										
77			C.H.-Cleaning						0.00		350.00	0.00	0.00
78			C.H.-Equipment & Supplies						0.00		0.00	0.00	0.00
79			C.H.-General Maintenance						0.00		0.00	0.00	0.00
80			C.H.-Management Fee						0.00		0.00	0.00	0.00
81			C.H. - Electric						421.77		2,454.54	0.00	0.00
82			C.H. Interior Improvements						0.00		0.00	0.00	0.00
83			Total Community Hall Expenses						421.77		2,804.54	0.00	0.00
84			Dues and Subscriptions										
85			Conference Attendance						0.00		0.00	0.00	0.00
86			Va. Municipal League						0.00		408.00		
87			Dues and Subscriptions - Other						0.00		0.00	0.00	0.00
88			Total Dues and Subscriptions						0.00		408.00	0.00	0.00
89			Insurance						0.00		5,394.00		
90			Legal Advertising						0.00		286.00	0.00	0.00
91			Mayoral Reimbursement						0.00		0.00	0.00	0.00
92			Miscellaneous						0.00		0.00	0.00	0.00
93			Professional Fees										

Town of Clifton
Profit & Loss Budget Performance
January 2021

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
94								Accounting	0.00		3,250.00		
95								Legal Fees	975.00		5,325.00	0.00	0.00
96								Total Professional Fees	975.00		8,575.00	0.00	0.00
97								Rent					
98								Railroad Siding Rental	0.00		1,876.29		
99								Total Rent	0.00		1,876.29		
100								Town Assoc of Northern Va Event	0.00		0.00	0.00	0.00
101								Town Facilities					
102								Ayre Square Maintenance	0.00		0.00	0.00	0.00
103								Pink House Expenses					
104								Pink House Maintenance	0.00		4,000.00	0.00	0.00
105								Pink House Repairs	0.00		227.00		
106								Total Pink House Expenses	0.00		4,227.00	0.00	0.00
107								Town Handyman - 1099 vendor	0.00		0.00	0.00	0.00
108								Total Town Facilities	0.00		4,227.00	0.00	0.00
109								Town Government					
110								Clifton IDA - CARES Act -Grants	0.00		40,000.00		
111								COVID-19	183.66		3,251.15		
112								Architectural Review Board	0.00		0.00	0.00	0.00
113								Beautification Comm.					
114								Banner Replacement	0.00		245.00		
115								Christmas Tree Lighting Event	0.00		318.15		
116								Total Beautification Comm.	0.00		563.15		
117								BZA	0.00		0.00	0.00	0.00
118								Planning Commission					
119								Consulting-Capital/Town & Zng	0.00		0.00	0.00	0.00
120								General Admin Costs	0.00		0.00	0.00	0.00
121								General Consulting	0.00		0.00	0.00	0.00
122								PC Hearings, Ads and copies	0.00		0.00	0.00	0.00
123								Total Planning Commission	0.00		0.00	0.00	0.00
124								Town Committees Expense					
125								Communication Committee					
126								Town email system	840.00		840.00		
127								Web Server Maint & Domain Subsc	0.00		28.53	0.00	0.00
128								Web site updating & config	0.00		0.00	0.00	0.00
129								Communication Committee - Other	0.00		0.00	0.00	0.00
130								Total Communication Committee	840.00		868.53	0.00	0.00
131								Council for the Arts Committee					
132								Clifton Film Festival Exp	0.00		0.00	0.00	0.00
133								Total Council for the Arts Committee	0.00		0.00	0.00	0.00
134								Environmental Comm					
135								Environmental Event Expense	0.00		0.00	0.00	0.00
136								Total Environmental Comm	0.00		0.00	0.00	0.00
137								Historic Preservation Comm Exp					
138								Historic Town Documents exp	0.00		0.00	0.00	0.00
139								Town Museum	0.00		0.00	0.00	0.00

Town of Clifton
Profit & Loss Budget Performance
January 2021

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2									Jan 21	Budget	Jul '20 - Jan 21	YTD Budget	Annual Budget
140								Historic Preservation Comm Exp - Other	0.00		0.00	0.00	0.00
141								Total Historic Preservation Comm Exp	0.00		0.00	0.00	0.00
142								Sunshine Committe					
143								Easter Egg Hunt Expense	0.00		0.00	0.00	0.00
144								Total Sunshine Committe	0.00		0.00	0.00	0.00
145								Town Parks Committee Exp					
146								Landscape/Ground Maint expense	0.00		0.00	0.00	0.00
147								Fall Zone Mulching	0.00		0.00	0.00	0.00
148								Grounds Maintenance	0.00		700.00		
149								Parks Mgt Fee	0.00		0.00	0.00	0.00
150								Playground Equip. Maintenance	0.00		0.00	0.00	0.00
151								Tree Triming & Replacement	0.00		0.00	0.00	0.00
152								Total Town Parks Committee Exp	0.00		700.00	0.00	0.00
153								Total Town Committees Expense	840.00		1,568.53	0.00	0.00
154								Total Town Government	1,023.66		45,382.83	0.00	0.00
155								Town Services					
156								Elections	0.00		0.00	0.00	0.00
157								Grass Mowing	0.00		2,400.00	0.00	0.00
158								Town Park Lawn Maintenance	0.00		1,450.00	0.00	0.00
159								Trash Collection	773.89		2,361.47	0.00	0.00
160								Utilities					
161								Gas and Electric	109.13		520.13	0.00	0.00
162								Total Utilities	109.13		520.13	0.00	0.00
163								Total Town Services	883.02		6,731.60	0.00	0.00
164								Total Contractual	3,303.45		90,685.26	0.00	0.00
165								Haunted Trail Expenses	174.90		1,224.30	0.00	0.00
166								OTHER - TC approval req'd +\$500	0.00		0.00	0.00	0.00
167								Other Expenses	0.00		0.00	0.00	0.00
168								Payroll Expenses					
169								Gross Wages					
170								Town COVID Financial Administra	0.00		2,785.00		
171								Town COVID Response Coordinator	0.00		2,795.00		
172								Assistant Project Manager	333.34		2,333.38	0.00	0.00
173								Town Clerk (Administrative)	1,166.66		8,166.62	0.00	0.00
174								Town Clerk - Records Review	1,000.00		7,000.00	0.00	0.00
175								Town Treasurer	2,000.00		14,000.00	0.00	0.00
176								Zoning Clerk	500.00		3,500.00	0.00	0.00
177								Total Gross Wages	5,000.00		40,580.00	0.00	0.00
178								Payroll Taxes					
179								FICA	310.00		2,515.96	0.00	0.00
180								Medicare	72.50		588.41	0.00	0.00
181								Payroll Taxes - Other	0.00		0.00	0.00	0.00
182								Total Payroll Taxes	382.50		3,104.37	0.00	0.00
183								Total Payroll Expenses	5,382.50		43,684.37	0.00	0.00
184								Total Expense	9,080.93		144,447.00	0.00	0.00
185								Net Income	(338.02)		(3,876.53)	0.00	0.00



County of Fairfax, Virginia

AMENDMENT

AMENDMENT NO.1

SUBAWARD TITLE: Coronavirus Relief Fund

SUBRECIPIENT

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

SUPPLIER CODE

1000017944

SUBAWARD NO.

4400010005

By mutual agreement, Subaward 4400010005 is amended to extend the period of agreement through June 30, 2021. As a result, the following changes are made:

1. Paragraph 2.1 is amended to change the period of performance as follows:
From: March 1, 2020 through December 30, 2020
To: March 1, 2020 through June 30, 2021
2. Paragraph 3.1 is amended to change the period of agreement as follows:
From: March 1, 2020 through December 30, 2020
To: March 1, 2020 through June 30, 2021
3. Paragraph 4.1 is amended to change the Federal award period as follows:
From: March 1, 2020 through December 30, 2020
To: March 1, 2020 through June 30, 2021
4. Paragraph 4.2 C. is revised to change the period as follows:
From: March 1, 2020 through December 30, 2020
To: March 1, 2020 through June 30, 2021
5. The language in Paragraph 4.3 is deleted in its entirety and replaced as follows:
Any funds that are not expended or that will not be expended on necessary expenditures on or before June 30, 2021, by the Town or its grantee(s), must be returned to Fairfax County no later than May 31, 2021.

6. The language in Paragraph 4.4 deleted in its entirety and replaced as follows:

Except as may be permitted by the federal government, the Town will not receive continued CRF monies beyond June 30, 2021, to continue paying expenses or providing services that were initiated or previously supported from CRF monies prior to June 30, 2021.

Department of Procurement and Management

12000 Government Center Parkway, Suite 427

Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpmm

Phone (703) 324-3201, **TTY:** 711, **Fax:** (703) 324-3228

7. Paragraph 5.3 is amended to add the following schedule to the reporting requirements:

Report Type	Reporting Period	Submission Due Date
Interim	December 1, 2020 – December 30, 2020	January 5, 2021
Interim	January 1, 2021 – January 31, 2021	February 5, 2021
Interim	February 1, 2021 – February 28, 2021	March 5, 2021
Interim	March 1, 2021 – March 31, 2021	April 5, 2021
Interim	April 1, 2021 – April 30, 2021	May 5, 2021
Interim	May 1, 2021 – May 31, 2021	June 5, 2021
Final	June 1, 2021 – June 30, 2021	July 5, 2021

8. Attachment A: Report Forms is amended to specify that the Final Report is due by July 5, 2021.

All other terms and conditions remain the same.

ACCEPTANCE:

BY: _____ (Signature) _____ (Title)
_____ (Printed) _____ (Date)

Cathy A. Muse, CPPO
Director/County Purchasing Agent

DISTRIBUTION
Subrecipient – SEffros@cliftonva.gov
DPMM – Andrew Janos/e
DPMM - Contract Analyst – Edwin de Castro
Department of Finance – Tanya Burrell/e

PLANNING COMMISSION REPORT for January 26, 2021

Agreed: Terry Winkowski, Michelle Stein, Kathy Kalinowski, Mac Arnold, Jennifer Heilmann, Susan Yantis

Having reviewed all the facts with the above members present and the homeowner present at the Planning Commission meeting on July 28, 2020 with respect to the application for a Final Use Permit for the construction of a shed and detached garage at 12752 Chapel Street and adjacent lot 42, and having reviewed the submitted documentation to demonstrate that all specific restrictions listed on the Preliminary Use Permit dated March 7, 2017 had been complied with at that time, except for the lot consolidation; and since the applicant has further demonstrated that the consolidation of their two lots, 0754-02-0042 and 0754-02-0041A was recorded in Fairfax County on December 7, 2020; the Planning Commission recommends that the Town Council approve the Residential Final Use Permit for said construction.



E 101

DEVEREUX STATION

In 1863, during the Civil War, Pennsylvanian Herman Haupt, a noted bridge designer and the superintendent of Union military railroads, commissioned John Devereux, the railroad superintendent in Alexandria, to build a siding on the Orange & Alexandria R.R. on this site, later known as Devereux Station. When a passenger station was built in 1868, the name was changed to Clifton Station. The station spurred the development of Clifton as a commercial and industrial community, with its greatest growth occurring between 1890 and 1920. Although the station was destroyed in 1958, the town continued to thrive and is known for its late-19th-century architecture.

DEPARTMENT OF HISTORIC RESOURCES, 1886

1886
 station was thriving and
 thrive and
 architecture.



1911
DENVER STATE

...nd ...urring ...ation was thrive and architecture.

...nd ...urring ...ation was thrive and architecture.



In memory of
Tim McInerney
who was shot on 10/10/14
and killed on 10/10/14
by the Police

101
10/10/14





Clifton Clerk <clerk@cliftonva.gov>

please forward to TC

2 messages

michellestein@cox.net <michellestein@cox.net>

Tue, Feb 2, 2021 at 12:33 PM

Reply-To: michellestein@cox.net

To: Clifton Clerk <clerk@cliftonva.gov>

I see there is an agenda item to name the town hall after Wayne.

I fully support this!

I used to believe this type of recognition should be posthumous, then Fairfax County named a field in honor of my husband. That event brought the realization that honoring good people should be made while they were alive.

Michelle Stein

michellestein@cox.net

703-539-8000 office

703-989-4376 cell

Clifton Clerk <clerk@cliftonva.gov>

Tue, Feb 2, 2021 at 1:36 PM

To: William Hollaway <whollaway@cliftonva.gov>, Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Pat Pline <ppline@cliftonva.gov>, Darrell Poe <dpoe@cliftonva.gov>, Lynn Screen <lscreen@cliftonva.gov>

Cc: Clifton Treasurer <treasurer@cliftonva.gov>, Michelle Stein <michellestein@cox.net>

Dear Council Members,

I am forwarding a comment regarding an item on tonight's Agenda for your consideration from Michelle Stein.

[Quoted text hidden]

--

Sincerely,
Amanda Christman
Town Clerk, Clifton, VA



BONNIE HOBBS/CENTRE VIEW

(From left) Donna Nickum, Jim Chesley, Bill Hollaway, Wayne Nickum, Kate Hanley and Pinkie Anchor.

Wayne Nickum Day Declared

Has surprise 60th birthday party.

BY BONNIE HOBBS
CENTRE VIEW

It's not everyone who has a day named in his or her honor, but Clifton's Wayne Nickum now has that claim to fame. Friends and family gathered Sunday evening, June 15, in Clifton resident Tom Peterson's backyard to throw a surprise 60th-birthday party for Nickum.

Besides serving as the town's mayor from 1982-92, Nickum has been on the Clifton Town Council since 1974 and always helps out during town events. So his friends decided it was about time that he got some official thanks and recognition for all he does.

Among the guests Sunday was Fairfax County Board of Supervisors Chairman Kate Hanley who — eagerly accompanied by the party guests on each “whereas” —

read a proclamation on a plaque that she presented to him. It told of Nickum's “gift for public service” and how it's benefited the community.

“On behalf of the Board of Supervisors, I hereby proclaim Sunday, June 15, as ‘Wayne H. Nickum Day’ in Fairfax County,” said Hanley. Then, calling Nickum a “living urban legend,” she urged everyone present to join in his birthday celebration.

Former Clifton resident Pinkie Anchor read a poem she'd written especially for him, and town Councilman Bill Hollaway and Clifton Mayor Jim Chesley listed some of his many accomplishments. “During Wayne's time as mayor, Clifton earned its designation as a national historic landmark,” said Hollaway. “I want to thank him for 30 years of spirited work for our community.”

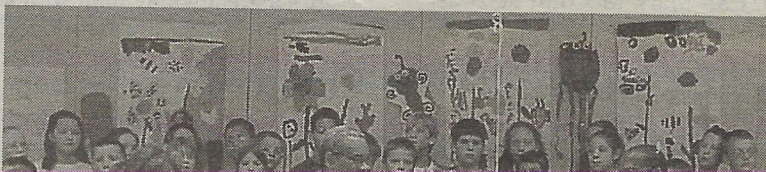
He then presented Nickum with the first-ever, Town of Clifton Community Service Award for Lifetime Achievement — along with three bottles of wine. Chesley said he's

known Nickum since he first moved to town in 1976. He said Nickum came over right away and told him he'd have to replace the roof on his house with a tin one more in keeping with the-historic nature of his home.

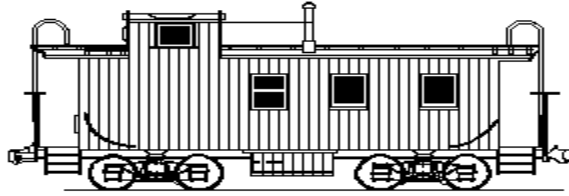
“He's a hard worker for the town, and you don't hear about a lot of the things he does,” said Chesley. “I want to tell him how much we appreciate him — we always have.” The mayor then presented Nickum with an executive key to the town.

In response to everything, Nickum — sometimes a man of few words — said, “Thanks; it's great to have a community like the Town of Clifton.” Then he and the guests enjoyed a feast of barbecued hot dogs, hamburgers, beverages and homemade side dishes.

Town Council member Margo Buckley organized the event, along with Hollaway, Peterson and Chesley. Also helping were Hollaway's wife Phyllis, plus residents Robin Graine and Charlotte Fullerton.



Virginia Run Receives Check



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2021, 7:30 PM
ELECTRONIC MEETING BY ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Until further notice from the Mayor of Clifton, and in accordance with the Resolution of the Town Council regarding Remote Participation by Electronic Means Policy and the Town Council Continuity of Government Methods Authorizing Remote Participation by Electronic Means Without a Physical Quorum Being Present Pursuant to Virginia Law, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Any member of the public wishing to observe or participate in the electronic meeting **must notify the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting** in order to register for the meeting.

Any member of the public requesting to speak or make comments during the electronic meeting **must register with the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting, providing their name and address and the subject matter of their comments**, in order to have an opportunity to speak and provide comments during the meeting. Any such comments will be **limited to three (3) minutes** per speaker and priority will be given to the citizens and tax-payers of the Town of Clifton. Members of the public may also submit written comments to the Town Clerk in advance of the meeting. Any such written comments will be included in the record for the meeting, but will not be read aloud during the meeting.

Town Council Meeting - Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
2. Report of the Treasurer.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

- (i) Give their name and address;
- (ii) Direct their remarks to the Council and not to other citizens present;
- (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in the order that they registered with the Town Clerk.

4. Reports of Committees:
 - a. Planning Commission.

- b. Report of the Zoning Administrator:
 - i. Update on Residential Construction Projects;
 - ii. Update on Commercial Use Permits.
- c. Architectural Review Board.
- d. Streetscape Planning Committee.
- 5. Unfinished Business:
 - a. Renaming Clifton Town Hall in Honor of Wayne H. Nickum.
- 6. New Business:
 - a. Spring Clean Up Event – Process and Planning.
- 7. Adjournment.