

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, MARCH 2, 2021, 7:30 PM
ELECTRONIC MEETING BY ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Until further notice from the Mayor of Clifton, and in accordance with the Resolution of the Town Council regarding Remote Participation by Electronic Means Policy and the Town Council Continuity of Government Methods Authorizing Remote Participation by Electronic Means Without a Physical Quorum Being Present Pursuant to Virginia Law, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Any member of the public wishing to observe or participate in the electronic meeting **must notify the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting** in order to register for the meeting.

Any member of the public requesting to speak or make comments during the electronic meeting **must register with the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting, providing their name and address and the subject matter of their comments**, in order to have an opportunity to speak and provide comments during the meeting. Any such comments will be **limited to three (3) minutes** per speaker and priority will be given to the citizens and tax-payers of the Town of Clifton. Members of the public may also submit written comments to the Town Clerk in advance of the meeting. Any such written comments will be included in the record for the meeting, but will not be read aloud during the meeting.

Present: Mayor William Hollaway; Vice Mayor Regan McDonald; Councilmember Steve Effros; Councilmember Patrick Pline; Councilmember Lynn Screen.

Staff: Marilyn Barton, Town Treasurer; Amanda Christman, Town Clerk.

Absent: Mayor Hollaway, until 7:39 PM; Councilmember Darrell Poe.

The Regular Meeting was called to order by Vice Mayor McDonald at 7:30 PM.

Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
 - **Councilmember Effros moved to approve the February 2, 2021 Regular Minutes, seconded by Councilmember Screen. The motion was approved by poll, 4-0 (Mayor Hollaway was absent).**
2. Report of the Treasurer.

See attached report.

- **Mayor Hollaway moved to approve the Treasurer’s Report as presented, and to schedule the FY2022 Budget Work Session schedule as follows: Session #1 on April 7, 2021 at 7:00 PM; Session #2 on April 14, 2021 at 7:00 PM; and a third session if needed on April 21, 2021 at 7:00 PM, seconded by Vice Mayor McDonald. The motion was approved by poll, 5-0.**

3. Citizen’s Remarks.

Matthew Pritchard, of Clifton Road: indicated that he is interested in having a bike lane added to Main Street in Town and reported that there is a wash-out under the culvert near his driveway. Vice Mayor McDonald will look into the road issue and report back as needed. Councilmember Effros noted that there may not be enough clearance for a bike lane, given the Streetscape plan, but agreed that enhanced pedestrian safety is the goal. The Council will pursue the issue as opportunities arise.

Marilyn Stoney, of Red Bird Ridge, (see attached letter): would like a sidewalk installed to connect Red Bird Ridge to the downtown area. The Council agreed that this is desirable and would welcome the formation of a citizen group to meet to review VDOT requirements to develop a proposal.

Councilmember Effros: raised the issue of trash trucks emptying the dumpsters on commercial properties as early as 4:00 AM, which is severely impacting nearby residences. The Clerk will reach out to businesses to gather information on the trash pick-up schedules for commercial properties with onsite dumpsters.

Marilyn Barton, of Chapel Road: added that delivery trucks idling on the street exacerbate existing noise issues in Town. This issue may be addressed after the trash removal noise issues are addressed.

4. Reports of Committees.

a. Planning Commission.

See attached report.

- **Mayor Hollaway moved to accept the recommendations of the Planning Commission to approve a new Use Permit for the Coticelli Group, LLC for the business’s new location in Suite 10 at 12644 Chapel Road for the use of 144 square feet and the allocation of one (1) parking space, and that the applicant should return for a new use permit if any of his use permit facts change, seconded by Councilmember Effros. The motion was approved by poll, 5-0.**

b. Report of the Zoning Administrator.

i. Update on Residential Construction Projects.

A brief update on the status of 7184 Clifton Road was provided.

ii. Update on Commercial Use Permits.

None.

c. Architectural Review Board.

Royce Jarrendt reported that the ARB reviewed an application for the construction of an addition to the existing structure at 12653 Water Street and approved a Certificate of Appropriateness (COA) for the design and materials.

Regarding the project at 7184 Clifton Road, Mr. Jarrendt reported on the history of the retaining wall and guardrail approvals and installations. He indicated that the ARB has only approved wrought iron for the guardrails because it would be less visible. No requests for alternate materials will be considered until the builder can demonstrate that a permit has

been issued by Fairfax County. Mr. Jarrendt added that the same requirement applies for any requested exceptions to the limited material approved for the front door sidelights.

An update was provided on the ARB's long-term project to update the guidelines for approvable window materials to reflect recent advancements in sustainable products within the industry. Any proposed changes will need to be evaluated by the Town Council prior to being codified.

It was reported that the ARB will be sending out letters to several residential properties that have signage posted contrary to the Zoning Ordinance.

d. Streetscape Planning Committee.

No update.

5. Unfinished Business:

a. Natural Landscaping Resolution.

See attached Resolution.

- **Mayor Hollaway moved to adopt the Resolution as presented in December 2020, seconded by Councilmember Screen. The motion was approved by poll, 5-0.**

6. New Business:

a. Replacement of Devereux Station Sign.

Vice Mayor McDonald reported that the current sign location is outside the VDOT right-of-way, so VDOT will not pay for the replacement. The cost of the replacement and installation is approximately \$1,945. Mayor Hollaway noted that it may be possible to submit an insurance claim regarding the damage.

- **Mayor Hollaway moved to approve the expenditure of up to \$2,200 to replace and install the sign, seconded by Vice Mayor McDonald. The motion was approved by roll-call: Hollaway: Aye; Effros: Aye; McDonald: Aye; Pline: Aye; Screen: Aye.**

b. Wording for Harriet and William Harris Park Sign.

Mayor Hollaway noted that an updated draft of the sign language will be forthcoming for review by the Council.

The Council briefly noted that work is ongoing to address the damage at the gateway triangle, and that a sign will need to be planned for the newly renamed Wayne Nickum Town Hall.

7. Adjournment.

- **Councilmember Effros moved to adjourn, seconded by Vice Mayor McDonald. The motion was approved by poll, 5-0.**

The Meeting was adjourned at 9:32 PM.



Clifton Clerk <clerk@cliftonva.gov>

March 2, 2021 Town Council Meeting - Treasurer's Report for period ended February 28, 2021

1 message

treasurer@cliftonva.gov <treasurer@cliftonva.gov>

Tue, Mar 2, 2021 at 6:06 PM

To: William Hollaway <whollaway@cliftonva.gov>, Steve Effros <Steve@effros.com>, Regan McDonald <rmcdonald@cliftonva.gov>, Pline Pat <ppline@cliftonva.gov>, Iscreen@cliftonva.gov, Darrell Poe <dpoe@cliftonva.gov>
Cc: Clifton Clerk <clerk@cliftonva.gov>, "Barton, Marilyn" <mbarton@mycri.org>

Hello Town Council Members,

Attached are the **Financial Reports for the fiscal year period ended February 28, 2021.**

The February 28, 2021 Financial Statements include:

- The Summary of **Cash Balances Report as of February 28, 2021** reflects total funds of **\$1,320,463.11.**
- The **COVID-19 Report** – This report reflects the Clifton IDA CARES Act Grants funding of \$30,000, the Town's expenditures @ 2/28/21 of \$9,041. Salary for the two Town COVID positions will be paid in March, following the Mayor's review and signature on the COVID hours submitted. Fairfax County has requested that any remaining funds for the grant period be returned by May 31st with the final report after the close of the grant or by June 30, 2021. Fairfax County has approved extending the timing to utilize the grant funding beyond December 30th, as noted in the original subrecipient agreement, to June 30, 2021. The Subrecipient Agreement – Amendment #1 has been fully executed. **Consideration should be given to any additional needs that the town may identify, such as an air filtration system for the Community Hall or other Town properties.**
- **Profit & Loss Summary by Fund** for period ended 2/28/2021. **Highlights of February transactions** are noted on this summary report. The main items for the month include:

NOTES & Highlights: Only major items are highlighted at the Town Council's request. For details refer to the P&L Detail Export tab.

1 **Federal CARES Act Revenues:** In FY20 the town received \$51,433 in Federal COVID-19 funding through Fairfax County. The Town is a subrecipient of the funding. The allocation was based upon the 2018 US Census and submitted as part of Fairfax County's application. Funding must be used for reimbursement for COVID-19 related costs incurred from March 1 - December 31, 2020. \$1,666.99 was expended and reported in FY20. The balance of \$49,766.01 is deferred to FY21. \$40,000 was allocated to the Clifton IDA that awarded grants on behalf of the town to eligible town businesses. One grant recipient received a Fairfax RISE Grant and therefore returned \$10,000 received by the Town Oct. 26. The balance remaining to cover the town's costs is \$10,724. UPDATE: Fairfax County has extended the utilization period for the CARES Act funding from Dec 31, 2020 to June 30, 2021. The Subrecipient Amendment was approved by the Town Council 2/2/21 and has been fully signed by both parties.

2 **Other Income:** The Town received a return of the Clifton IDA CARES Act Grant due to receiving a new RISE Grant from Fairfax County. Funds remaining unexpended by the Town will be returned to Fairfax County at the close of the grant. Also reflected is reimbursement of 197.50 for replacement of Ayre Square planter.

3 **Pink House Rental:** Reflects \$800 rent relief to Belle Jar, LLC for July & August 2020.

4 **S.R. Litter Control Grant** - Received \$935 from the State for FY21. **These need to be expended and reported prior to June 30, 2021.**

5 **Va State Fire Program Revenues:** The Town received \$15,000 in State Fire Program Pass-through funds for FY21. This is \$5,000 greater than last year. A check dated 10/4/20 was issued to pass these funds on to Fairfax County Fire Dept in accordance with the agreement signed by Mayor Hollaway.

6 **Taxes & Permits Revenue:** Highlights for February include Virginia Car Rental Distribution of \$385.44, NVCTB Cigarette tax of \$108.89, State Communications Sales Tax of \$370.56, Sales Tax of \$3,795.63 for Dec. 2020, Motor Vehicle Tags of \$298.86 for Jan, and Use Permits of \$325. BPOL taxes received in Feb. were \$20,479 from 18 businesses. The remaining should be received in March.

7 **Contractual Expenses:** Highlights for February include C.H. Electric expense of only \$79.77 for Jan. COVID 19 Zoom expenses of \$210.25 and Town trash collection of \$247.45.

8 **CIF Revenue:** On Aug 5 the Town received payment for it's invoice 13 - This will need to be accrued to FY20 - to be confirmed with auditor.

9 **CIF Expense:** This expense reflects capital expenditures made for HVAC replacement on the Pink House in August. The expenses will be capitalized and depreciated annually.

Supplemental Detailed Reports and Information are provided as follows:

- **Profit & Loss Detail Export** Report for period ended 2/28/2021. This report provides the detailed accounts that are summarized on the P&L Summary by Fund Report.
- **Looking forward to March 2021:**
- **FY20 Financial Audit** – The Town's annual audit will be scheduled in the near future by the Treasurer.
- **FY22 Annual Budget** – The Annual Budget process announcement will be distributed to the Town Council, Commissions and Committees following approval of the February Financials. **ACTION needed:** The proposed schedule for the Budget Work Sessions and meetings are:
 - Work Session #1 – Wednesday, March 24 at 7:30 pm
 - Work Session #2 – Wednesday, April 17 at 7:30 pm
 - Work Session # 3 (if needed) – Wednesday, April 21 at 7:30 pm
 - Notice of Public Hearing - 7 days prior – by April 26
 - Public Hearing in advance of Regular Town Council meeting – Tuesday, May 4 at 7:30 pm

After your review of the reports, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know. *Thank you.*

Sincerely,

Marilyn

Marilyn Barton

Treasurer

Email: treasurer@cliftonva.gov

Town of Clifton

P.O. Box 309

Clifton, VA 20124-0309

www.cliftonva.gov



2021 02 28 Financial Statements.xlsx

59K

ASSETS	2/28/2021	<u>Bank Rates Effective 12/1/2020</u>		<u>Negotiated Increases</u>	
		CD Term	Maturity Date	APR %	
Current Assets					
Checking/Savings					
John Marshall Bank CDs	318,291.36	1 yr	8/1/2021	0.65%	Matured 8/1/20 New rate is down from 2.25% to .65% APR @ 8/1/20
C-.D. - United Bank - 2 13 mos CDs	217,940.68	13 months	1/17/2022	0.30%	Down from .75% to .3% due to COVID-19 beginning 12/17/20
C.D. - United Bank 1	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 2	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 3	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank 4	50,526.60	13 months	1/4/2022	0.30%	Down from 1.4% to .3% due to COVID-19 @ 12/04/2020
C.D. - United Bank - 4 7-month CDs	401,756.56	13 months	1/8/2022	0.75%	Down from .75% to .3% due to COVID-19 beginning 12/08/20
United Bank - Events Acct	100.00				
United Bank - Haunted Trail Account	2,930.33				
Checking-United Bank	67,389.59	Min Bal \$2,500	"Chairman's Club"	0.10%	
Investments-LGIP	979.92			0.15%	
Money Market Savings-United	104,559.57		10/31/2020	0.25%	Down from 1.39% @ 8/30/19
Security Deposit - United Bank	4,408.70				
Total Checking/Savings	1,320,463.11				

NOTES: The two United Bank 7 month CDs were reinvested @ .30% APR for 13 months. The remainder of the United Bank CDs that matured in December 2020 were reinvested for a 13 month term @ the current rate of .3% at maturity. This was in accordance with the Town Council's approval at the Nov 4th meeting.

Town of Clifton Profit & Loss Budget Performance February 2021

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
Income					
Committees Fundraising	0.00		75.00	1,500.00	1,500.00
Community Hall Revenues	344.38	416.67	3,510.66	3,333.32	5,000.00
1 Federal CARES Act - COVID-19	0.00	4,024.25	49,766.01	32,194.00	48,291.00
Haunted Trail Event	0.00	0.00	0.00	35,000.00	35,000.00
Interest Income	323.29	1,000.00	6,982.88	8,000.00	12,000.00
2 Other Income-IDA CARES Refund	0.00	0.00	10,197.50	0.00	0.00
3 Pink House Rental	2,900.00	2,666.67	21,600.00	21,333.32	32,000.00
4 S.R. - Litter Control Grant	0.00		935.00	800.00	800.00
5 State Funding - Fire Program	0.00		15,000.00	10,000.00	10,000.00
6 Tax and Permits Revenue	26,677.38	4,533.33	62,116.96	37,866.68	96,000.00
Total Income	30,245.05	12,640.92	170,184.01	150,027.32	240,591.00
Gross Profit	30,245.05	12,640.92	170,184.01	150,027.32	240,591.00
Expense					
Bank Service Charges	0.00	0.00	2.77	0.00	0.00
Citizens' Recognition Expense	0.00		0.00	750.00	750.00
Commodities	172.23	281.67	1,367.53	3,153.32	4,280.00
7 Contractual	654.40	9,527.87	91,215.77	167,613.52	213,475.00
Haunted Trail Expenses	174.90	0.00	1,399.20	17,000.00	17,000.00
OTHER - TC approval req'd +\$500	0.00		0.00	7,500.00	7,500.00
Other Expenses	0.00		0.00	7,500.00	7,500.00
Payroll Expenses	2,500.00	5,395.25	46,184.37	45,162.00	66,743.00
Total Expense	3,501.53	15,204.79	140,169.64	248,678.84	317,248.00
Net Income	26,743.52	(2,563.87)	30,014.37	(98,651.52)	(76,657.00)
CIF FUNDS:					
CIF Income					
7 CIF - Capital Improvements Fund	0.00	36,900.00	631.51	295,200.00	442,800.00
CIF Expenses					
CIF -Streetscape Phase 2 Constr	0.00	4,833.33	0.00	38,666.68	58,000.00
CIF -Streetscape Phase 2 Design	0.00	73,147.92	0.00	585,183.32	877,775.00
CIF Expenses	0.00	1,916.67	7,655.00	405,333.32	413,000.00
8 Total CIF Expenses	0.00	79,897.92	7,655.00	1,029,183.32	1,348,775.00
Net Income - CIF Funds	0.00	(42,997.92)	(7,023.49)	(733,983.32)	(905,975.00)
Consolidated Net Income	26,743.52	(45,561.79)	22,990.88	(832,634.84)	(982,632.00)

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Town of Clifton
Profit & Loss Budget Performance
February 2021

Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
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Town of Clifton
Profit & Loss Budget Performance
February 2021

							Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
							0.00	4,833.33	0.00	38,666.68	58,000.00
							0.00	73,147.92	0.00	585,183.32	877,775.00
							0.00		0.00	300,000.00	300,000.00
							0.00	1,666.67	0.00	13,333.32	20,000.00
							0.00	250.00	0.00	2,000.00	3,000.00
							0.00		7,655.00		
							0.00		0.00	10,000.00	10,000.00
							0.00	0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00	0.00
							0.00		0.00	80,000.00	80,000.00
							0.00	1,916.67	7,655.00	405,333.32	413,000.00
							0.00		0.00	750.00	750.00
							0.00	131.67	630.98	1,053.32	1,580.00
							0.00	16.67	0.00	133.32	200.00
							0.00		58.30	100.00	100.00
							0.00		0.00	300.00	300.00
							0.00		0.00	500.00	500.00
							12.43	83.33	160.62	666.68	1,000.00
							159.80	50.00	517.63	400.00	600.00
							172.23	281.67	1,367.53	3,153.32	4,280.00
							0.00		0.00	500.00	500.00
							0.00		0.00	1,500.00	1,500.00
							0.00		0.00	2,000.00	2,000.00
							0.00	200.00	350.00	1,600.00	2,400.00
							0.00	62.50	0.00	500.00	750.00
							0.00	366.67	0.00	2,933.32	4,400.00
							0.00	104.17	0.00	833.32	1,250.00
							79.77	541.67	2,534.31	4,333.32	6,500.00
							0.00		0.00	1,000.00	1,000.00
							79.77	1,275.01	2,884.31	11,199.96	16,300.00
							0.00		0.00	500.00	500.00
							0.00		408.00	450.00	450.00
							0.00		0.00	500.00	500.00
							0.00		408.00	1,450.00	1,450.00
							0.00	0.00	15,000.00	10,000.00	10,000.00
							0.00		5,394.00	6,000.00	6,000.00
							0.00	166.67	286.00	1,333.32	2,000.00
							0.00	41.67	0.00	333.32	500.00
							0.00	208.33	0.00	1,666.68	2,500.00
							0.00	0.00	3,250.00	3,750.00	7,500.00
							0.00	2,500.00	5,325.00	20,000.00	30,000.00
							0.00	2,500.00	8,575.00	23,750.00	37,500.00
							0.00	0.00	0.00	1,500.00	1,500.00
							0.00		1,876.29	1,825.00	1,825.00

Town of Clifton
Profit & Loss Budget Performance
February 2021

						Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
Total Rent						0.00	0.00	1,876.29	3,325.00	3,325.00
Town Assoc of Northern Va Event						0.00		0.00	600.00	600.00
Town Facilities										
Ayre Square Maintenance						0.00	125.00	0.00	1,000.00	1,500.00
Pink House Expenses										
Pink House Maintenance						0.00	833.33	4,000.00	6,666.68	10,000.00
Pink House Repairs						0.00		227.00		
Total Pink House Expenses						0.00	833.33	4,227.00	6,666.68	10,000.00
R.R. Siding/Caboose Maint.						0.00	0.00	0.00	0.00	0.00
Town Handyman - 1099 vendor						0.00	500.00	0.00	4,000.00	6,000.00
Total Town Facilities						0.00	1,458.33	4,227.00	11,666.68	17,500.00
Town Government										
Architectural Review Board						0.00	25.00	0.00	200.00	300.00
Beautification Comm.										
Banner Replacement						0.00	0.00	245.00	500.00	500.00
Christmas Tree Lighting Event						0.00		318.15	1,000.00	1,000.00
Flower Receptacles						0.00		0.00	800.00	800.00
Railroad Siding Boxes-plantings						0.00		0.00	750.00	750.00
Total Beautification Comm.						0.00	0.00	563.15	3,050.00	3,050.00
BZA						0.00	0.00	0.00	0.00	0.00
Clifton IDA - CARES Act -Grants						0.00		40,000.00	30,000.00	30,000.00
COVID-19						210.25	0.00	3,461.40	18,291.00	18,291.00
Planning Commission										
Consulting-Capital/Town & Zng						0.00	416.67	0.00	3,333.32	5,000.00
General Admin Costs						0.00	25.00	0.00	200.00	300.00
General Consulting						0.00	666.67	0.00	5,333.32	8,000.00
PC Hearings, Ads and copies						0.00	41.67	0.00	333.32	500.00
Total Planning Commission						0.00	1,150.01	0.00	9,199.96	13,800.00
Town Committees Expense										
Communication Committee										
Town email system						0.00		840.00		
Web Server Maint & Domain Subsc						0.00	91.67	28.53	733.32	1,100.00
Web site updating & config						0.00		0.00	500.00	500.00
Communication Committee - Other						0.00		0.00	0.00	0.00
Total Communication Committee						0.00	91.67	868.53	1,233.32	1,600.00
Council for the Arts Committee										
Clifton Film Festival Exp						0.00		0.00	1,000.00	1,000.00
Community Arts Events-CGT exp						0.00		0.00	200.00	200.00
Council for the Arts Committee - Other						0.00		0.00	0.00	0.00
Total Council for the Arts Committee						0.00		0.00	1,200.00	1,200.00
Environmental Comm										
Environmental Event Expense						0.00		0.00	450.00	450.00
Environmental Comm - Other						0.00	54.17	0.00	433.32	650.00
Total Environmental Comm						0.00	54.17	0.00	883.32	1,100.00
Historic Preservation Comm Exp										
Historic Events						0.00		0.00	500.00	500.00
Historic Town Documents exp						0.00		0.00	500.00	500.00
Town Museum						0.00		0.00	1,000.00	1,000.00
Historic Preservation Comm Exp - Other						0.00		0.00	500.00	500.00
Total Historic Preservation Comm Exp						0.00		0.00	2,500.00	2,500.00
Sunshine Committe										
Easter Egg Hunt Expense						0.00	0.00	0.00	0.00	250.00
Welcome Baskets & Sympathy						0.00	0.00	0.00	0.00	0.00

PLANNING COMMISSION REPORT for February 23, 2021

Agreed: Terry Winkowski, Michelle Stein, Kathy Kalinowski, Mac Arnold, Jennifer Heilmann, Pat Pline. Absent: Susan Yantis

The Planning Commission reviewed the application for a use permit for an office/commercial use at 12642 Chapel Road made by Philip Coticelli for his business The Coticelli Group LLC, which provides public relations services. Mr. Coticelli is moving offices at this location from Suite H to Suite 10 and his hours of operation are 8:30 am to 5 pm Monday through Friday. The Planning Commission recommends that the application be approved and that the approval note the applicant's new location in Suite 10 at the above address, that the applicant will be using 144 square feet and should be allocated 1 parking space, and that the applicant should return for a new use permit if any of his use permit facts change.

Revised 12/30/2020

Town of Clifton, Virginia

WHEREAS, populations of some native wildlife are declining in Northern Virginia; and

WHEREAS, birds, frogs, bats and other wildlife depend on insects to survive; and

WHEREAS, some insects can only eat the plants with which they evolved; and

WHEREAS, non-native, invasive introduced plants that are planted in Clifton may create serious damage to those ecosystems; and

WHEREAS, Western Fairfax County is zoned to protect the water quality of the Occoquan reservoir, thus making it one of the few remaining areas in Fairfax County with extensive woods; and

WHEREAS, the Town of Clifton is a popular destination and can serve as an example to others,

NOW, THEREFORE, the Clifton Town Council adopts these policies to design and maintain Town of Clifton-controlled and operated public facilities and public open space sites in an environmentally sensitive manner.

Policy a. Apply low impact development (LID) practices and natural landscaping methods with the goal of minimizing resource consumption, reducing stormwater runoff, decreasing life-cycle maintenance requirements, increasing the habitat value of each site, and increasing soil and plant health. Consider factors including costs, health, safety/security, and the broader context of public facility and site needs (e.g. recreational uses).

Policy b. Where opportunities reasonably arise in consideration of the factors identified in Policy a above, retrofit and maintain existing public facilities and public open space sites with natural landscaping and LID methods/practices.

Policy c. See that natural landscaping and LID practices are monitored and maintained such that they will remain viable over time.

Definition of Natural Landscaping: A landscaping approach through which the aesthetic and ecological functions of landscapes installed in the built environment are improved, and through which natural areas are restored by preserving and recreating land and water features and native plant communities. Sustainable landscapes are formed by protecting and restoring natural ecosystem components; maximizing the use of native plants; controlling invasive plant species; reducing areas of unnecessary mowing; reducing or eliminating

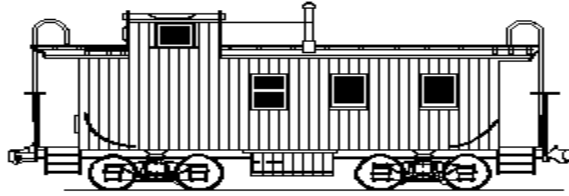
Revised 12/30/2020

synthetic fertilizers; protecting, creating and maintaining healthy soils; and retaining rainwater on-site through low impact development practices. In natural areas, only locally native plant species are used to provide the greatest possible ecological benefits. In built landscapes, most of the plant cover is composed of native plant species that support wildlife and improve environmental conditions, although non-invasive non-native plants may be selectively used where appropriate.

AHest:

A handwritten signature in blue ink that reads "Amanda Christman". The signature is fluid and cursive.

Amanda Christman,
TOWN CLERK



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, MARCH 2, 2021, 7:30 PM
ELECTRONIC MEETING BY ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Until further notice from the Mayor of Clifton, and in accordance with the Resolution of the Town Council regarding Remote Participation by Electronic Means Policy and the Town Council Continuity of Government Methods Authorizing Remote Participation by Electronic Means Without a Physical Quorum Being Present Pursuant to Virginia Law, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Any member of the public wishing to observe or participate in the electronic meeting **must notify the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting** in order to register for the meeting.

Any member of the public requesting to speak or make comments during the electronic meeting **must register with the Town Clerk at clerk@cliftonva.gov in advance by Noon on the day of the meeting, providing their name and address and the subject matter of their comments**, in order to have an opportunity to speak and provide comments during the meeting. Any such comments will be **limited to three (3) minutes** per speaker and priority will be given to the citizens and tax-payers of the Town of Clifton. Members of the public may also submit written comments to the Town Clerk in advance of the meeting. Any such written comments will be included in the record for the meeting, but will not be read aloud during the meeting.

Town Council Meeting - Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
2. Report of the Treasurer.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

- (i) Give their name and address;
- (ii) Direct their remarks to the Council and not to other citizens present;
- (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in the order that they registered with the Town Clerk.

4. Reports of Committees:
 - a. Planning Commission.

- b. Report of the Zoning Administrator:
 - i. Update on Residential Construction Projects;
 - ii. Update on Commercial Use Permits.
- c. Architectural Review Board.
- d. Streetscape Planning Committee.
- 5. Unfinished Business:
 - a. Natural Landscaping Resolution.
- 6. New Business:
 - a. Replacement of Devereux Station Sign.
 - b. Wording for Harriet and William Harris Park Sign.
- 7. Adjournment.