

**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JULY 6, 2021, 7:30 PM
COMMUNITY MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Present: Mayor Bill Hollaway; Vice Mayor Regan McDonald; Councilmember Steve Effros; Councilmember Patrick Pline; Councilmember Darrell Poe; Councilmember Lynn Screen.
Staff: Amanda Christman, Town Clerk.

The Regular Meeting was called to order by Mayor Hollaway at 7:30 PM.

Order of Business:

1. Report of the Town Clerk:

a. Approval of the Minutes.

- **Councilmember Poe moved to approve the June 1, 2021 Regular Meeting Minutes and the June 9, 2021 Special Meeting Minutes as presented, seconded by Mayor Hollaway. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to end the State of Emergency Declaration for the Town of Clifton based on Governor Northam’s decision to allow the Commonwealth’s State of Emergency to expire, seconded by Vice Mayor McDonald. The motion was approved by poll, 6-0.**

2. Report of the Treasurer.

No report. It is expected that this month’s Report will be presented at the August meeting.

a. New Treasurer Selection - Update.

It was reported that the sub-committee has interviewed four qualified candidates to be discussed in Executive Session with the Council members.

3A. Clifton Pump & Haul Facility – Presentation by Fairfax County DPWES:

a. Issues with Access Due to Improper Motorcycle and Car Parking and Events.

See attached photos.

Josielyn Rainey, Environmental Services Supervisor of the Department of Public Work & Environmental Services (DPWES) of Fairfax County introduced herself to the Council and presented information on the operation of the facility and the increase in the workloads. She also reported on the problems caused by the “Second Sunday” bike events, which severely impede the operations of DPWES through uncontrolled parking and blocking of streets and crosswalks. Vice Mayor McDonald noted that he is working with VDOT to explore permanent measures to prohibit street parking along Main Street near the intersection of Chapel Street so that the DPWES

work trucks can turn safely onto Chapel Street. Traffic cones will need to be utilized until a permanent solution is found.

Ms. Rainey indicated that Fairfax County is offering to finance the cost of striping off that particular section of the street. She also stated that the DPWES crew would like to start the trucks at 5:30 AM instead of 6:30 AM on Saturdays and Sundays in order to avoid the busy tourist times. This start-time would allow for two trucks to operate in that first hour.

This request will be placed on the August meeting agenda to allow residents' enough time to consider the proposal and to provide input. Ms. Rainey will assist in contacting and communicating with Chapel Street residents in advance.

3. Citizen's Remarks.

None.

4. Reports of Committees.

a. Planning Commission.

See attached report.

- **Mayor Hollaway moved to approve the recommendations of the Planning Commission to issue a Use Permit for The Wine Attic, located at 7145 Main Street, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

b. Report of the Zoning Administrator.

i. Update on Residential Construction Projects.

A. 7184 Clifton Road.

An update was provided regarding the improper placement of a 500-gallon propane tank for the 7184 Clifton Road property on an adjacent lot, which will have to be moved. The Planning Commission and County will follow-up to make sure that setbacks are met and to determine if the site or grading plan must be revised.

- **Mayor Hollaway moved to authorize the issuance of a Notice of Violation to the developer of 7184 Clifton Road as recommended by the Planning Commission and as discussed by the Councilmembers, allowing thirty (30) days for the developer to provide a plan of remediation, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**

B. 12800 Chapel Street.

The property owner and her engineering firm are working with the Planning Commission and Town Engineer on the required Plan of Development to move forward with applying for the necessary permits for the proposed project.

c. Architectural Review Board.

See attached report.

i. Renewal of Terms of ARB Members.

- **Mayor Hollaway moved to reappoint all ARB Members for new two-year terms ending June 30, 2023, except for Diane Dygve, who has stepped down, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**

An email will be sent out to the community and noticed on social media to fill the remaining ARB and BZA vacancies.

d. Board of Zoning Appeals – Appointments.

See attached resolution.

- **Mayor Hollaway moved to recommend the reappointments of Brant Baber and Marilyn Stoney for the terms as stated in the resolution, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

e. Streetscape Planning Committee.

Vice Mayor McDonald reported that a virtual meeting between the Committee and VDOT staff is planned for July 15, 2021 to discuss the project schedule and the utility relocation plan.

5. Unfinished Business:

a. Renaming of Wayne H. Nickum Clifton Town Hall Completed – New Signage.

Mayor Hollaway reported that the Fairfax County Board of Supervisors has approved the renaming of the Community Meeting Hall in honor of Wayne Nickum, and that the County will fund the new signage and provide a plaque through Supervisor Herrity's office.

b. Straightening Flag Pole in Ayre Square.

- **Vice Mayor McDonald moved to approve payment to DTI for up to \$1,000 for material and labor costs associated with the straightening of the flag pole, seconded by Councilmember Poe. The motion was approved by roll-call: Hollaway: Aye; Effros: Aye; McDonald: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

c. Railroad Track Safety – Update.

Councilmember Screen reported on the lack of helpful pictures of people trespassing on the tracks, although she has a conference call scheduled to address the problem, notwithstanding. Kathy Kalinowski requested that Councilmember Screen obtain the current phone number for the railroad police for future reports.

6. New Business:

a. Motorcycle Bikes & Breakfast Event – Safety Issues, Problems, and Regulation Going Forward.

See attached communications.

The Council discussed the merits of asking the organizer to move the meeting place of their future events outside of Clifton, since the Town does not have enough parking for so many motorcycles at any one time. Vice Mayor McDonald will contact the organizer and report at next month's meeting.

b. End of COVID-19 Emergency and Return to Established Town Requirements – Terminate Temporary Measures Allowed During Emergency.

See above. Notices are being emailed to businesses notifying that zoning enforcement such as exterior business signage is returning to pre-State of Emergency requirements.

c. Change in Elections for Town of Clifton from May to November.

Mayor Hollaway updated the Council on the timing of local elections, which has been changed by the Commonwealth to occur in November instead of May. The next Council election will take place in November, 2022. The current term will be extended through December 31, 2022, with two-year terms beginning in January following elections thereafter.

d. Sink Hole in Road Developing in Main Street Crosswalk Near Chapel Road.

Vice Mayor McDonald reported that he has been in contact with VDOT regarding the sink hole and has confirmed that the issue has been put on VDOT's list for emergency repair.

e. Consider Termination of Zoom Subscription.

No action taken.

f. Employee Incentive Award.

To be discussed in executive session.

- **Mayor Hollaway moved to enter Executive Session to discuss only personnel matters, which are appropriate to be discussed in Executive Session, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to end the Executive Session, having only discussed the stated matters, seconded by Councilmember Screen. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to appoint Nicholas Orrison to the position of Town Treasurer, seconded by Councilmember Effros. The motion was approved by poll, 6-0.**
- **Mayor Hollaway moved to award \$2,000 in employee incentive to the Town Clerk, seconded by Councilmember Poe. The motion was approved by roll-call: Hollaway: Aye; Effros: Aye; McDonald: Aye; Poe: Aye; Pline: Aye; Screen: Aye.**

7. Adjournment.

- **Councilmember Poe moved to adjourn, seconded by Vice Mayor McDonald. The motion was approved by poll, 6-0.**





























SPRING ST
MAIN ST
PARK ST







SPRINGFIELD ST
MAIN ST
PARKWAY

ONE WAY

KEEP OFF

VILLAGE

RESTAURANT

RESTAURANT





375
18
1
0
4
0

2004 →

CHAPEL ST

SPEED HUMPS

15
MPH

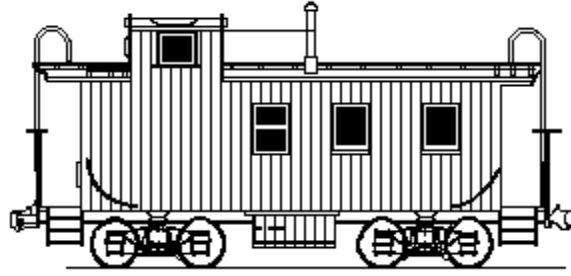
April
The Church of the Holy Spirit
is celebrating its 100th
anniversary. We are
having a special service
on Sunday, April 10th
at 10:00 AM. We hope
you can join us.



PLANNING COMMISSION REPORT for June 29, 2021

Present: Terry Winkowski, Michelle Stein, Kathy Kalinowski, Patrick Pline, Jennifer Heilmann, Mac Arnold. Absent: Susan Yantis

1. The Wine Attic submitted a new use permit application for expanded space at 7145 Main Street for a retail use at these commercially zoned premises for a wine shop at Suites 2A and 1D for the hours of 8AM-11PM Monday through Sunday for a total of 1,325 square feet and no more than 2 employees on site at any one time. The Planning Commission recommends approval of this expansion with the allocation of 7 parking spaces. This allocation results in the use of 31 parking spaces on premises (24 of which are allocation to Villagio and 7 to the Wine Attic). LCS which formerly occupied Suite 1 D is no longer a tenant at the premises.
2. The owner of 7145 Main Street, Sheldon Hofferan, also submitted a new parking plat designed by Mr. Diffenbaugh, an architect, the review of which is continued until next month's Planning Commission meeting.
3. The Planning Commission reviewed the site visit of the Town Engineer, various County zoning officials, the Town Clerk and the Planning Commission chair at 7184 Main Street on June 17, 2021 to inspect the compliance with the previously issued Town preliminary use permit for an approved Plan of Development dated July 7, 2015. From that date, the Developer has made a number of changes to the approved Plan of Development which were not submitted for review to the Planning Commission or approved by the Town. The Town Engineer submitted a report dated June 25, 2021 concerning the site visit which indicated that the retaining walls were not properly built nor was the required grading done, among other issues. In addition, the present retaining walls are deteriorating. As a result of these failings, there is an enhanced risk of further land disturbance and vegetation disturbance given the steep slopes and present silt build up, which could result in violations of Chapter 11 of the Town's ordinance and impact water quality. Therefore, the Planning Commission recommends that a Notice of Violation be issued by the Town to the Developer.



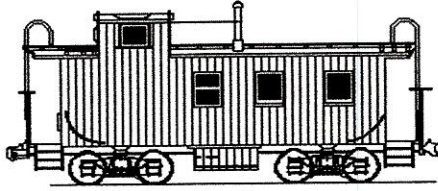
**TOWN OF CLIFTON
ARCHITECTURAL REVIEW BOARD
REGULAR MEETING
THURSDAY, JUNE 24, 2021 7:30 PM
ELECTRONIC MEETING, VIA ZOOM**

Until further notice from the Mayor of Clifton, and in accordance with the Resolution of the Architectural Review Board Commission regarding Remote Participation by Electronic Means Policy and the Town Council Continuity of Government Methods, to the Architectural Review Board and Authorizing Remote Participation by Electronic Means Without a Physical Quorum Being Present Pursuant to Virginia Law, the Town of Clifton Architectural Review Board is holding all Meetings noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meetings will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk or Chair of the Architectural Review Board upon receiving an emailed request directed to clerk@cliftonva.gov or royce.jarr@yahoo.com.

Order of Business:

1. Donald Gibson, The Hair Garage/12644 Chapel Road: Business Signage.
Sign approved as submitted
2. Royce Jarrendt for Dianne Charneco/12851 Redbird Ridge Road: Addition & Modifications to the existing structure.
Addition approved as submitted
3. David Guglielmi, Infill By Design/7184 Clifton Road: Guardrail.
metal rail approved at 36" height and painted black
4. Business Sign Audit Project.
An ARB subcommittee was formed to begin audit
5. Approve Draft April 2021 Meeting Minutes.
Approved
6. Adjournment.



RESOLUTION CONCERNING THE TOWN OF CLIFTON BOARD OF ZONING APPEALS

The Mayor and Council of the Town of Clifton, Virginia hereby resolve that the following persons are recommended to the Fairfax County Circuit Court for reappointment as members of the Town of Clifton Board of Zoning Appeals (the "BZA") for the terms of office specified below:

<u>Name</u>	<u>Term Commencing</u>	<u>Term Ending</u>
John Brantley Baber	3/1/21	3/1/26
Marilyn Stoney	7-1-20	7-1-25

CERTIFICATION

The foregoing is a true copy of the resolution duly adopted by the Mayor and Town Council of the Town of Clifton, Virginia at a meeting duly called and held on JULY 6, 2021.

Amanda Christman, Town Clerk





Trattoria Villagio & Second Sunday

8 messages

Jonathon Gardiner <j.gardiner@villagiogroup.com>
To: Clifton Clerk <clerk@cliftonva.gov>
Cc: Joe Ortega <j.ortega@villagiogroup.com>

Sun, Jun 13, 2021 at 5:14 PM

Good Afternoon!

I just wanted to reach out and see if we could reach an understanding with the organizers of the Second Sunday Bike gatherings. I don't have a direct contact, so I'm hoping you can get in touch and address the growing concerns we have with the group. This past Sunday, we saw the largest gathering of attendees since pre-covid. For the most part, everyone was well behaved, but I can see this beginning to reach a point that can easily become untenable. I'd like for everyone to enjoy the event, but it has directly interfered with my business operations the last two months. On Mother's Day, our curbside pick-up lane was used for bike parking. Normally, this would not have been much of an issue, but we had guests arriving as early as 10:00am to pick up their Mother's Day Family meal packs. I tried to track down the organizer to ask for his help in getting the motorcycles moved, but was given the runaround by the crowd and our front entrance remained blocked. Ultimately, those guests intending to arrive and grab their \$200-\$300 meal kits had to drive around, dodging riders and pedestrians alike, that paid no heed to common courtesy or traffic laws. Had the curbside lane been clear, this would not have been an issue. This recent Sunday, with a large crowd that didn't start to disperse until close to opening time for us (11:30am), we had guests trying to get into our parking lot, only to find it clogged with motorcycles. Once they were able to negotiate the melee and find a spot, they had the pleasure of walking through a crowd of bikes revving their engines, spewing exhaust and pulling out of parking spots in our lot and into pedestrian traffic. Many of these guests had small children in tow, and elderly family members, that can't get out of the way quickly when they find themselves in tight quarters with motorcycles, cars and other people occupying the same area. Furthermore, a number of the event's participants have enjoyed making themselves comfortable on our front porch area, smoking, drinking coffee and leaving behind their trash. I had the pleasure of finding two bottles of Heineken left by one of my outdoor tables just as we were seating our first guests.

If there is list of guidelines agreed to by the organizers of this event, I'd love to have a copy. Ultimately, I'm not trying to upset the established balance we have with the group or the revenue they may bring, but I think it may be time to revisit the need for boundaries, and a firm end time that does not affect the operation of local businesses, the expectations of their guests, or the idyllic charm that makes Clifton a destination for folks trying to get out of the hustle and bustle of the city..

Thank you for your attention on this matter!

Jonathon Gardiner
General Manager
Trattoria Villagio
7145 Main St.
Clifton, VA 20124
W: 703-543-2030
C: 703-677-2118

Clifton Clerk <clerk@cliftonva.gov>

Mon, Jun 14, 2021 at 9:09 AM

To: William Hollaway <whollaway@cliftonva.gov>, Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Pat Pline <ppline@cliftonva.gov>, Darrell Poe <dpoe@cliftonva.gov>, Lynn Screen <lscreen@cliftonva.gov>, Clifton Treasurer <treasurer@cliftonva.gov>

Good Morning, Members,

I am forwarding a communication from the General Manager at Villagio for your information. If someone is planning to reach out to him, please let me know, and/or perhaps this should be added to the July Agenda.

[Quoted text hidden]

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Sincerely,
Amanda Christman
Town Clerk, Clifton, VA

Clifton Clerk <clerk@cliftonva.gov>
To: Jonathon Gardiner <j.gardiner@villagiogroup.com>
Cc: Joe Ortega <j.ortega@villagiogroup.com>

Mon, Jun 14, 2021 at 9:10 AM

Thank you for contacting me about this issue, Mr. Gardiner. I have forwarded your communication to the Council, and I think this may be added to the July Agenda. I or someone from the Council should be in touch with you soon.

[Quoted text hidden]

[Quoted text hidden]

treasurer@cliftonva.gov <treasurer@cliftonva.gov>
To: Clifton Clerk <clerk@cliftonva.gov>, William Hollaway <whollaway@cliftonva.gov>, Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Pat Pline <ppline@cliftonva.gov>, Darrell Poe <dpoe@cliftonva.gov>, Lynn Screen <lscreen@cliftonva.gov>

Mon, Jun 14, 2021 at 11:09 AM

Good morning, all.

We have grave concerns as well, as we have brought up in the past. This monthly invasion of the town continues to intensify in numbers, extreme noise, reckless driving and disrespect of others.

Yesterday there were horizontally parked motorcycles all the way down Main St to Chestnut St. They weren't fully disbursed until well after 2:00 pm.

This has become a monthly occurrence that is a safety hazard for the Town and extremely overwhelming to those of us who live here.

Sincerely and respectfully,

Marilyn

[Quoted text hidden]

William Hollaway <whollaway@cliftonva.gov>
To: Clifton Clerk <clerk@cliftonva.gov>
Cc: Regan McDonald <rmcdonald@cliftonva.gov>, Stephen Effros <seffros@cliftonva.gov>, Pat Pline <ppline@cliftonva.gov>, Darrell Poe <dpoe@cliftonva.gov>, Lynn Screen <lscreen@cliftonva.gov>, Clifton Treasurer <treasurer@cliftonva.gov>

Mon, Jun 14, 2021 at 3:59 PM

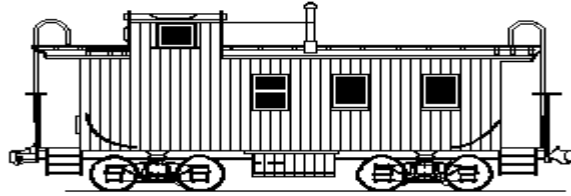
Amanda,

Please add this to the Agenda for the July meeting. Coming out of the COVID emergency, we are going to see a lot of things change, and perhaps boom, and we need to start discussing and preparing for the changes.

Best regards,
Bill

William R. Hollaway

On Jun 14, 2021, at 9:09 AM, Clifton Clerk <clerk@cliftonva.gov> wrote:



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, JULY 6, 2021, 7:30 PM**

**WAYNE H. NICKUM CLIFTON TOWN HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Town Council Meeting - Order of Business:

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings and work sessions).
2. Report of the Treasurer:
 - a. New Treasurer Selection - Update.
- 3A. Clifton Pump & Haul Facility – Presentation by Fairfax County DPWES:
 - a. Issues with Access Due to Improper Motorcycle and Car Parking and Events.
3. Citizen’s Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

- (i) Give their name and address;
- (ii) Direct their remarks to the Council and not to other citizens present;
- (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in the order that they registered with the Town Clerk.

4. Reports of Committees:
 - a. Planning Commission.
 - b. Report of the Zoning Administrator:
 - i. Update on Residential Construction Projects:
 - A. 7184 Clifton Road;
 - B. 12800 Chapel Street.
 - c. Architectural Review Board:
 - i. Renewal of Terms of ARB Members.
 - d. Board of Zoning Appeals – Appointments.
 - e. Streetscape Planning Committee.
5. Unfinished Business:
 - a. Renaming of Wayne H. Nickum Clifton Town Hall Completed – New Signage.
 - b. Straightening Flag Pole in Ayre Square.
 - c. Railroad Track Safety – Update.
6. New Business:
 - a. Motorcycle Bikes & Breakfast Event – Safety Issues, Problems, and Regulation Going Forward.
 - b. End of COVID-19 Emergency and Return to Established Town Requirements – Terminate Temporary Measures Allowed During Emergency.

- c. Change in Elections for Town of Clifton from May to November – Need to Revise Town Code to Incorporate Requirement of New Virginia Statute.
 - d. Road Hole in Road Developing in Main Street Near Villagio.
 - e. Consider Termination of Zoom Subscription.
 - f. Employee Incentive Award.
7. Adjournment.