



**CLIFTON TOWN COUNCIL MEETING MINUTES
TUESDAY, JANUARY 3, 2012, 7:30 PM
CLIFTON TOWN MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VA 20124**

Town Council Members present: Dwayne Nitz, Bill Hollaway, Deborah Dillard, John Powell, and Wayne Nickum

Town Council Members absent: Chuck Rusnak

Town Council Officials present: Treasurer Marilyn Barton, Clerk Kathleen B. Volonsevich

Order of Business:

- **Review of the Minutes** (last regular meeting and any subsequent special meetings).

Motion: Wayne Nickum made a motion to approve the Minutes for December 6, 2011. John Powell seconded the motion and it was unanimously approved.

- **Report of the Treasurer.**

Treasurer Marilyn Barton presented the Treasurer's Report. The Cash Balance as of January 2, 2012 was \$467,376.73. The Profit and Loss Budget Report was through December 31, 2011 and there were a couple of highlights. First, the interest income was not included on the report for December due to the timing of issuance – the interest earned was \$891.33. Also, the check that was written to Land Planning & Design Associates for \$9,200 cleared and will be reimbursed. The total income - as noted on page 2 - with the \$891 that the Town has received in interest would be up to \$13,286. The total expenses year to date were \$117,641. Marilyn Barton reported that with the noted adjustments of 891 interest and 9,200 reimbursement due for the Streetscapes Project, the net loss would be (5,154).

Motion: Wayne Nickum made a motion to approve the Treasurer's Report as presented. Dwayne Nitz seconded the motion and it was unanimously approved.

- **Reports of Planning Commission, Architectural Review Board, and Committees:**

Dinner Theatre Update:

Dianne Janczewski reported that the planning for the Dinner Theatre for this year is on track with the schedule and will be taking place on March 23rd and 24th, possibly also on the 22nd of March if it is decided that a third show take place. Sometime next week a Clifton oriented closed cast call meeting will take place, and if there are any more rolls that need filling, the following Saturday an open cast call will be held.

Planning Commission:

Kathy Kalinowski presented that the Planning Commission did not have a meeting this month; however there is a pending issue concerning Weston's Restaurant and whether there is a violation of the Use Permit in relation to the gambling machines in the restaurant. John Powell explained that the Council approached Mr. Wilson, the owner of Weston's Restaurant, about the devices; he was surprised and unaware of the violation and voluntarily agreed to pull them out. As of today, the machines have been removed. It was noted that in future situations like this, Mr. Wilson would need to present to the Planning Commission for an amended Use Permit.

Historic Preservation Committee Report:

Margo Khosravi presented the Historic Preservation Committee Report. They have been working on the event 1862/2012, which will be on the Battle of Union Mills. A mile and a half up the tracks, a Union General, General Taylor, was wounded. In the spring, a walk will be featured to that site, with a lecture on the battle. Also, in August the committee hopes to have a lecture on the battle by Ed Bearss, the gentleman who spoke last year about First Manassas.

It was then requested that the Town Council review and approve the proposed text for the Civil War Trails Marker, to be located on the Caboose Plaza. The History Committee is going the following day to present the proposed text to the Fairfax History Commission, who will review for a month, and presumably they will discuss with the History Committee their feedback. After this, the History Committee will present to the Town Council again, and the final text should be decided on by February 4th, 2012. The proposed text was read aloud. Afterwards, the Town Council gave a couple wording change suggestions, which are noted in italics in the proposed text below.

Devereux Station

"In March, 1862 the Confederate Army located in Northern Virginia began to move south toward the Rappahannock *River*. The Union Army took control of the area vacated by the Confederates including the Orange and Alexandria Railroad. That portion of the railroad was taken over by the U.S. Military Railroad System when it was organized in 1862. A railroad siding, built by the Union in 1863, and named for USMRR Superintendent John Henry Devereux was located down the tracks to your left. The railroad became the lifeline of the Union Army in Northern Virginia moving provisions, materiel and men with efficiency. Equidistant between Union Mills and Sangster's Station, Devereux Station was built for the purpose of loading wood used to fuel the locomotives.

"The railroad and the Federal troops guarding it were subject to frequent attacks by Confederate partisan raiders known as the Chinquapin Rangers and the legendary Mosby's Rangers. Aided by a loyal local populace, they were so successful in disrupting the operations of the Federals that the General-in-chief of the Army ordered in 1864 that any houses within five miles of the railroad not occupied "by persons known to be friendly" be burned. Men suspected of assisting Col. Mosby were arrested and imprisoned."

The marker will also will have a sidebar, reading the following:

"Capt. James Cornelius Kincheloe and his brother Sgt. William Simpson Kincheloe served with the Chinquapin Rangers, who later reorganized into the 43rd Battalion commanded by John S. Mosby. The Kincheloe plantation was *approximately* a mile south of here. After the Chinquapin Rangers captured 23 wood cutters and 50 mules in a raid near Devereux Station in November, 1863, the Federals retaliated by arresting the Kincheloe's father and sending him to the Old Capitol Prison. Their home was also burned."

It was also noted that there will 3 photos on the marker. In the photos are William Simpson Kincheloe and James Cornelius Kincheloe.

Motion: Wayne Nickum made a motion to recommend that the proposed text for the Civil War Trails Marker be forwarded to the Fairfax County History Commission for approval. Dwayne Nitz seconded the motion and it was unanimously approved.

- **Architectural Review Board:**

Dwayne Nitz presented that there had not been a meeting; however one would be taking place on Thursday, the 5th of January, in order to begin the discussion of signage changes in the Town Code. Wayne Nickum noted that a notice stating that this meeting will be taking place needs to be posted around Town.

John Powell stated that it seems like the environment is right for the business community- there should be a process where the ARB meetings are held in conjunction with the CBC that are open to the public, and there should be a series of those meetings. The Town Council should provide incentive - such as a deadline - with a timeline that is thought to be appropriate for which to work backward from, as to not prolong this process. Mr. Powell suggested that they add another month to the timeline, in case something comes up. The CBC would bring forward their concerns to the ARB, and any public that wants to participate can provide input. Dwayne Nitz explained that this present month, the CBC will be working with the ARB. In February and March, the ARB would submit signage guideline recommendations, along with a public meeting in February, and a Public Hearing in March. Bill Hollaway added that he agreed with the ARB meeting with the business community first, however, he'd like to have the public given the opportunity to provide their suggestions. There should be a working group meeting that would include the business community, ARB, the Town Council, and members of the community. Steve Effros noted that it has been extremely helpful receiving e-mails from Susan Yantis concerning when and where meetings are in advance, so this would be a good thing to do for these

meetings. Mr. Hollaway agreed that it will be important to heavily advertise the meetings.

- **Committees:**

Special Projects: The Clifton Flood Plain Project:

Dwayne Nitz presented that this upcoming Thursday will be the kick off meeting with VDOT. Once it is approved by VDOT, construction can proceed. This Thursday they will lay out the process to solicit bids and how they are going to approach contractors to bid on the project.

Streetscape Project:

Dwayne Nitz continued that on the 17th of January there will be a Public Meeting held at the Community Hall at 7:30 p.m. to look at the Streetscape Plan. Recommendations will be submitted to the Town Council. Public input is definitely desired, and after the 17th the engineers, consultants and Special Projects Committee will take the last of the public input, make any last changes to the plan, and then it will all be presented to the Town Council. After this, a Public Hearing will be held. The Town Council discussed briefly, and plans to hear the presentation at the February 2012 Town Council meeting, and then they will authorize a Public Hearing in March, 2012.

Community Hall Committee:

It was discussed at the December Town Council meeting the erratic temperature due to faulty software. Jeff Engle was there as well as Town Hall manager Trish Robinson. Jeff Engle said he would install a manual thermostat with a limited temperature swing. Mr. Engle had not done this. At the time of this discussion during the January Town Council meeting, the temperature was 63 degrees and dropping.

Appointment/Reappointment of Committee Members:

The Town Council began discussion of the appointment and reappointment of committee members. It was recommended by Kathy Kalinowski to reappoint Judy McNamara to the Planning Commission.

Motion: Wayne Nickum made a motion to reappoint Judy McNamara to the Planning Commission for a term expiring 6/30/15. Bill Hollaway seconded the motion, and it was unanimously approved.

CBC:

Motion: Dwayne Nitz made a motion that the following individuals be appointed to the Clifton Business Coalition (CBC) for tri-chair: Tom VanBlaricom, Victoria Trummer, and Alexandra Soper. Wayne Nickum seconded the motion, and it was unanimously approved.

Planning Commission:

It was noted that Lane Johnston is now off the Planning Commission. "Or his representative" was removed from after Jim Fullerton's name under Railroad Siding Committee. Bill Ference was added to the Special Projects Committee. Discussion continued.

Motion: Wayne Nickum made a motion to approve the Committees List as discussed. Bill Hollaway seconded the motion, and it was unanimously approved.

Parking Lot:

Dwayne Nitz presented that they will begin landscaping this upcoming spring, but other than that, the lot is ready. He feels it will be appropriate to send out thank you letters to the town residents who were a part of the project. Mr. Nitz thanked Judy McNamara for raising funds and the Clifton Gala. Bill Hollaway recommended the idea of a ribbon cutting.

- **Communications:**

There were no communications.

- **Citizen's Remarks:**

There were no citizen's remarks.

- **Unfinished Business:**

Sign Ordinance Initiative: Enforcement Letters and Working Meetings among ARB/Business Community/Residents/Town Council.

This discussion was moved under ARB.

- **New Business:**

Weston's Restaurant Use Permit and Advance Deposit Account Wagering Off-Track Betting.

This item was discussed under Planning Commission.

- **Adjournment:**

Motion: Deborah Dillard made a motion to adjourn. Bill Hollaway seconded the motion, and it was unanimously approved.