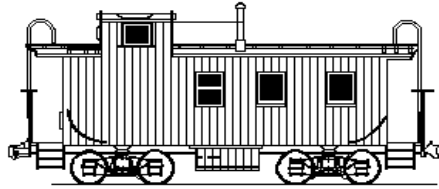


Adopted on January 3, 2023 by the Town Council as revised.



**CLIFTON TOWN COUNCIL MEETING
TUESDAY, DECEMBER 6, 2022, 7:30 PM
ELECTRONIC MEETING VIA ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

In accordance with the Town of Clifton's Declaration of a Local Emergency due to the COVID-19 pandemic under Virginia Code § 44-146.21 which enables the Town of Clifton Government bodies to conduct Town business through electronic public meetings under Virginia Code § 2.2-3708.2, the Town of Clifton Town Council is holding the Meeting noticed herein electronically for the purpose of continuity of government of the Town of Clifton.

The meeting will be conducted using Zoom teleconferencing audio and video service, and connection information will be provided to members of the public to afford the opportunity to citizens to witness the operation of the Town of Clifton government. Connection information is available from, and will be provided by, the Town Clerk.

Present: Mayor Bill Hollaway; Vice Mayor Regan McDonald; Councilmember Steve Effros; Councilmember Patrick Pline; Councilmember Darrell Poe; Councilmember Lynn Screen.

Staff: Amanda Christman, Town Clerk.

Absent: Nick Orrison, Town Treasurer.

The Regular Meeting was called to order by Mayor Hollaway at 7:30 PM.

Order of Business:

1. Report of the Town Clerk:

a. Approval of the Minutes (previous meetings, special meetings, and work sessions).

- **Mayor Hollaway moved to approve the draft November 1, 2022 meeting Minutes with minor revisions for clarification purposes, seconded by Councilmember Poe. The motion was approved by poll, 6-0.**

b. Golf Cart Decals for 2023 – Registrations Due.

It was reported that the annual notices to renew golf cart registrations have been sent out to all previous years' registrants. The 2023 license plate decals will be blue, and anyone seen

driving without a current registration should be kindly encouraged to contact the Clerk for assistance.

c. 8-Acre Park Native Tree Planting – Update.

It was reported that four native river birch saplings and two pawpaw saplings were obtained free of cost from the Fairfax ReLeaf program and planted along the creek bank to the left side of the footbridge of 8-Acre Park as part of the Town’s ongoing trail maintenance and improvement efforts. Wire mesh cages were installed to prevent deer browsing, which should remain in place until the trees are at least five feet tall. Laminated informational cards will be attached to provide additional information to the community on the benefits of planting native trees.

2. Report of the Treasurer.

a. Approval of Treasurer’s Report.

No report.

3. Citizen’s Remarks.

Mayor Hollaway reported that the Fairfax County Board of Elections has inquired whether the Town would prefer to change its voting location from the Clifton Presbyterian Church to the Wayne H. Nickum Community Meeting Hall. The Councilmembers discussed the option and reached a consensus that the current location and process is well organized and should not be changed, given that it could be confusing for voters.

Mayor Hollaway indicated that he would communicate the Council’s comments to the Board of Elections accordingly.

Mike Davis, of Compton Road: presented a proposal for a request to establish a public-use trail to connect the Town of Clifton to the nearby Hemlock Park as a possible route to meet the goal adopted in the Town’s 2009 Comprehensive Plan to “connect to a planned County-wide trail network.”

See attached proposal.

Councilmembers offered suggestions on consulting adjacent property owners including residents and the railroad corporation and asked what the funding vision for the project is. Mr. Davis provided general information on possible funding avenues and noted that he will continue to investigate those issues and will provide additional information at a future meeting.

4. Reports of Committees:

a. Planning Commission.

No report.

b. Report of the Zoning Administrator.

No report.

c. Architectural Review Board.

No report.

d. Streetscape Committee:

i. Response to Councilmember Questions re: Streetscape Project.

Susan and Geri Yantis reported on the overall amount of funding for the project through VDOT and provided a brief differentiation of the 80/20 cost sharing with the Town, which encompasses all phases of the project. It was noted that a detailed accounting of the Town’s out-

Adopted on January 3, 2023 by the Town Council as revised.

of-pocket expenses to date should be prepared with input from the Treasurer and a complete forecast of its future financial obligations for the remainder of the project should be made available so that the Town is fully aware of the net project cost, overall and going forward.

ii. New J2 Engineers Proposal to Revise Streetscape Site Plan.

Mr. Yantis reported that the new proposal is still in development with J2 Engineers and will be submitted for the Town Council's consideration as soon as it is finalized.

e. Clifton Haunted Trail – Report on 2022 Haunted Trail.

See attached report.

5. Unfinished Business:

a. Holiday Homes Tour – Report on Event.

Councilmember Screen reported that she has been in touch with Darah Curran, who took the lead on bringing this community event out of a multi-year hiatus. The financial statistics are still being collected and a final report will be forthcoming. She noted that although ticket sales were down from pre-pandemic numbers, the net revenue is positive, and the event generated significant enthusiasm for next year.

Mayor Hollaway noted that several individuals have offered to purchase the old street signs that had been stored in the caboose prior to the Tour. The Council discussed the option but agreed with Vice Mayor McDonald's suggestion that the signs be saved primarily for use by VDOT or alternatively for display at the CBA barn.

b. Holiday Arts and Crafts Festival with Clifton Art Guild – Report on Event.

It was reported that all artist spaces were filled, and a significant amount of foot traffic was received. The Council recognized the work of Chuck Rusnak and the Clifton Art Guild on the success of the event, with hope that it will be repeated next year.

c. Holiday Tree Lighting – Report on Event.

Mayor Hollaway reported that this year's holiday tree lighting was one of the best, with a significant community turnout.

Councilmember Poe recognized Kevin Hutto and his helpers for their efforts to make the event happen for the Town. He also noted that the electrical outlet near the tree needs repair, which Mr. Hutto will coordinate.

d. Sully Commander in the Community Event – Report on Event.

Councilmember Poe stated that the Fairfax County Police Department representative reported that it was a successful event. Mayor Hollaway noted that publicity could be increased for future events of this kind.

6. New Business:

a. Eagle Scout Project Proposal – Harris Park Improvements.

See attached proposal.

Evan Lawrence, Eagle Scout candidate of Troop 1104: presented a proposal to repair and improve several features of the children's playground in Harris Park, to include replacing warped perimeter boards, cleaning the ride-on spring horses, and painting the worn areas on top of the train play equipment.

Donna Netschert, Town Parks Committee Chair, added that it would be preferable to use perimeter boards that do not tend to warp progressively and requested that new mulch be spread

Adopted on January 3, 2023 by the Town Council as revised.

at that time. She added that it is thought that the CBA could contribute funding and offered to be the project sponsor and to allow use of the water supply from her residence.

Vice Mayor McDonald requested that a permanent signpost hole be installed in the park area across from the Bittner residence, given how often the post needs to be removed, and offered to coach the Scout volunteers through the process.

The Council stipulated that if certain perimeter boards are warped or broken, they should be replaced on an individual basis, and that the existing mulch can be raked and fluffed up before more is added.

- **Mayor Hollaway moved to approve the project proposal as revised by the foregoing discussion, with the materials to be funded by the Town if not by the CBA, seconded by Councilmember Poe. The motion was approved by roll-call: Hollaway: Aye; McDonald: Aye; Effros: Aye; Pline: Aye; Poe: Aye; Screen: Aye.**

b. Flood Plain Park Invasive Plant Species Removal – Update.

Mayor Hollaway provided an update on the development of a maintenance plan and cost proposal to mechanically clear a targeted area of invasive vegetation and any hazardous snags that will be specifically selected to avoid disrupting vernal pools and existing wildlife populations. Additional details will be provided at a future Council meeting and the community's naturalists will be consulted before any action is taken.

Councilmember Poe requested that the replacement of the holiday tree in Ayre Square be added to the January meeting agenda, with the goal of having it replaced prior to next December. Mayor Hollaway agreed but cautioned that there are not any tree species native to Virginia that are analogous to the current tree, which is a Norway Spruce. Councilmember Poe indicated he would contact the holiday tree coordinator for the City of Manassas to provide additional context for future discussions. Mayor Hollaway added that autumn is the ideal season to plant the replacement.

7. Adjournment.

- **Councilmember Poe moved to adjourn, second by Councilmember Pline. The motion was approved by poll, 6-0.**

Haunted Trail Revenue & Expenses 2022		2022
Revenue	Ticket & Merchandise sales	\$38,440.00
Revenue	Sponsorship	\$9,000.00
Revenue	Parking	\$1,604.00
Revenue	Carry over from 2021 + Merch sales	\$135.00
Gross Revenue		\$49,179.00
Net Revenue		\$38,548.95

2019
\$60,059.00
\$39,350.61
(\$20,708.39)

Expense	Publicity	(\$444.27)
Expense	Organization	(\$23.98)
Expense	Sponsorships	(\$192.87)
Expense	Merchandise	(\$3,336.25)
Expense	Logistics	(\$3,905.00)
Expense	Lighting	(\$2,319.41)
Expense	After Party	(\$408.27)
Total Expenses		(\$10,630.05)

Tickets Sold	2,145	2,630
Sponsors	\$9,000	\$7,250.00
Movie screening	\$0.00	(\$707.62)
Smaller dumpster, but higher costs	(\$425.00)	(\$382.16)
Parking revenue to charity	\$0.00	(\$921.00)
Skit reimbursement	\$0.00	(\$3,000.00)



Clifton Clerk <clerk@cliftonva.gov>

Town Council Meeting Agenda for Tuesday, Dec. 6th at 7:30 PM via Zoom

Michael R. Davis <mrdvt92@yahoo.com>
To: Clifton Clerk <clerk@cliftonva.gov>

Tue, Dec 6, 2022 at 8:14 AM

Amanda,

> If you wish to address the Council, you must also reply to this email no later than Noon the day of the meeting.

I have registered to participate via zoom. This is the email reply to address the Council this evening.

Could I please get on the agenda to present the attached Clifton Rail Trail proposal?

My Requests

- 1) I would like to discuss the below proposal for a trail to connect the town of Clifton to Hemlock Park.
- 2) I would like for the town to adopt for consideration this trail as a possible route to meet the goal adopted Comprehensive Plan of 2009 to "connect to a planned county wide trail network".

The proposal link: https://docs.google.com/document/d/10NQI7EWzDVDuIYfckjvaA6gC2IyrKjo_WKCYYGILDCU/edit?usp=sharing

Please let me know if you have any issues accessing the document.

Thanks,

Michael R. Davis
703-593-6405

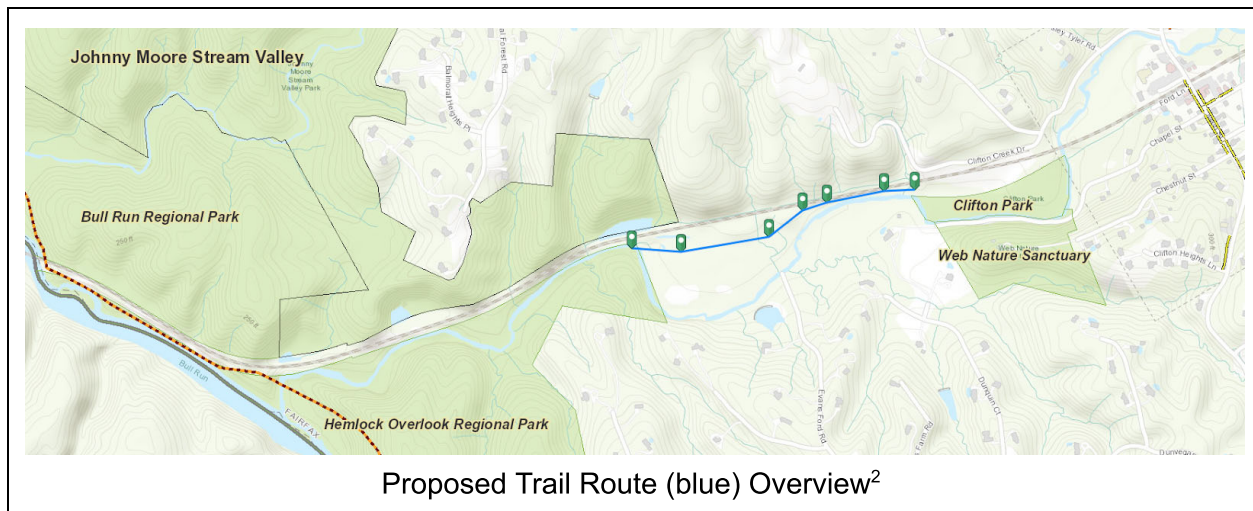
[Quoted text hidden]

Clifton Railway Trail

Introduction

Clifton is a small town in an otherwise bustling metropolitan Washington. The area is prized for its connection to nature, and the majority of the community that surrounds Clifton is zoned as residential conservation. However, Clifton itself is not connected to the surrounding nature trails, and the roads leading to Clifton are not conducive to non-motorized traffic.

This paper outlines a proposal for a Clifton Railway Trail that will connect the Town of Clifton to the greater area's network of hiking trails. The trail would connect the current trail system at Hemlock Overlook Regional Park (Hemlock Park) to the trail system at the R. Randolph Buckley "8-Acre" Park (8-Acre Park) via an abandoned railway embankment owned by the Norfolk Southern Railway¹. Specifically, the Clifton Trail in Hemlock Park and the Rail Trail in the 8-Acre Park would be connected by approximately 2500 feet of trail.



Clifton Comprehensive Plan 2009

On August 4, 2009, the Town Council adopted the Comprehensive Plan 2009³. In the Parks and Recreation section of this plan it states that a goal of the town is to “connect to a planned county wide trail network”. This proposed trail would meet this goal.

¹ Southern Railway, now known as the Norfolk Southern Railway, is the owner of record on the Fairfax County Tax Records

² Fairfax County Trail Buddy at

<https://fairfaxcountygis.maps.arcgis.com/apps/Viewer/index.html?appid=3f9ae81b1fa543d1afe6700e4e9b214>

³The Town of Clifton, Virginia Comprehensive Plan 2009, Adopted August 4, 2009, http://cliftonva.gov/resources/finalplanoc2009_small.pdf

Property Ownership

The Norfolk Southern Railway owns approximately 2300 feet of the proposed trail route and property owners William and Katherine Thornton⁴ III own the Westernmost 200 feet of the proposed trail route.

After hiking the proposed route, there are a few new fence posts located on top of the embankment assuming marking property corners. However, it is my assumption that the embankment is not on the private property of the neighboring property owners. A survey will need to be performed to determine rightful ownership.



Survey flagging on top of embankment adjacent to the Yuly property with proposed trail route (orange)⁵

⁴ The last name Thornton is registered as Thorton without the “n” with Fairfax County Tax Records.

⁵ Photo Copyright 2021 by Michael. R. Davis, licensed under a Creative Commons Attribution 4.0 International license



GPS hike of proposed trail (red) with locations of three fence posts (blue) with survey flagging located on railway embankment⁶

For access to the Norfolk Southern Railway property, I recommend that the Town of Clifton approach Norfolk Southern Railway with a similar agreement that the town has with the railway, which enables parking in Caboose Plaza as well as the Rail Trail in 8-Acre Park.

For access to the Thornton's property, I recommend the town engage them in either a leasing agreement similar to the agreement the town had for use of Ayre Square⁷, a property transfer similar to the transfer the town secured to acquire 8-acre park, or an easement agreement similar to the 30 foot access easement for 8-Acre Park⁸. In 2003, the Clifton Betterment Association (CBA) gifted a trail easement to the Northern Virginia Conservation Trust (NVCT)⁹. This NVCT trail easement could also be used as a template for access to the Thornton's property. The impacted land area on the Thornton's property is approximately 0.25 acres. The proposed land is in a low area adjacent to the railroad tracks. It may need to be surveyed to determine the location of the property corners.

⁶GPX Studio (<https://gpx.studio/>) image from GPS data collected with Open GPX Tracker (12/31/2021)

⁷ The town purchased Ayre Square in December 2021 after leasing the property for many years

⁸ Deed Book 2702 Page 227 - 30' Access Easement

⁹ Deed Book 14491 Page 553 - Deed of Gift of Conservation Easement (May 9, 2003)



Thornton property (red) with area (blue) through which proposed trail (orange) to connect to the Clifton Trail (green) in Hemlock Park¹⁰

{add picture of any existing property corner markers if possible}

Western Section

The western section is approximately 880 feet, crosses and borders the property of William and Katherine Thornton III. This section connects to the Clifton Trail in Hemlock Park, then fords Popes Head Creek, crosses the property of William and Katherine Thornton III, and then connects to the Norfolk Southern Railway embankment. It will also span approximately 630 feet of mostly clear embankment.



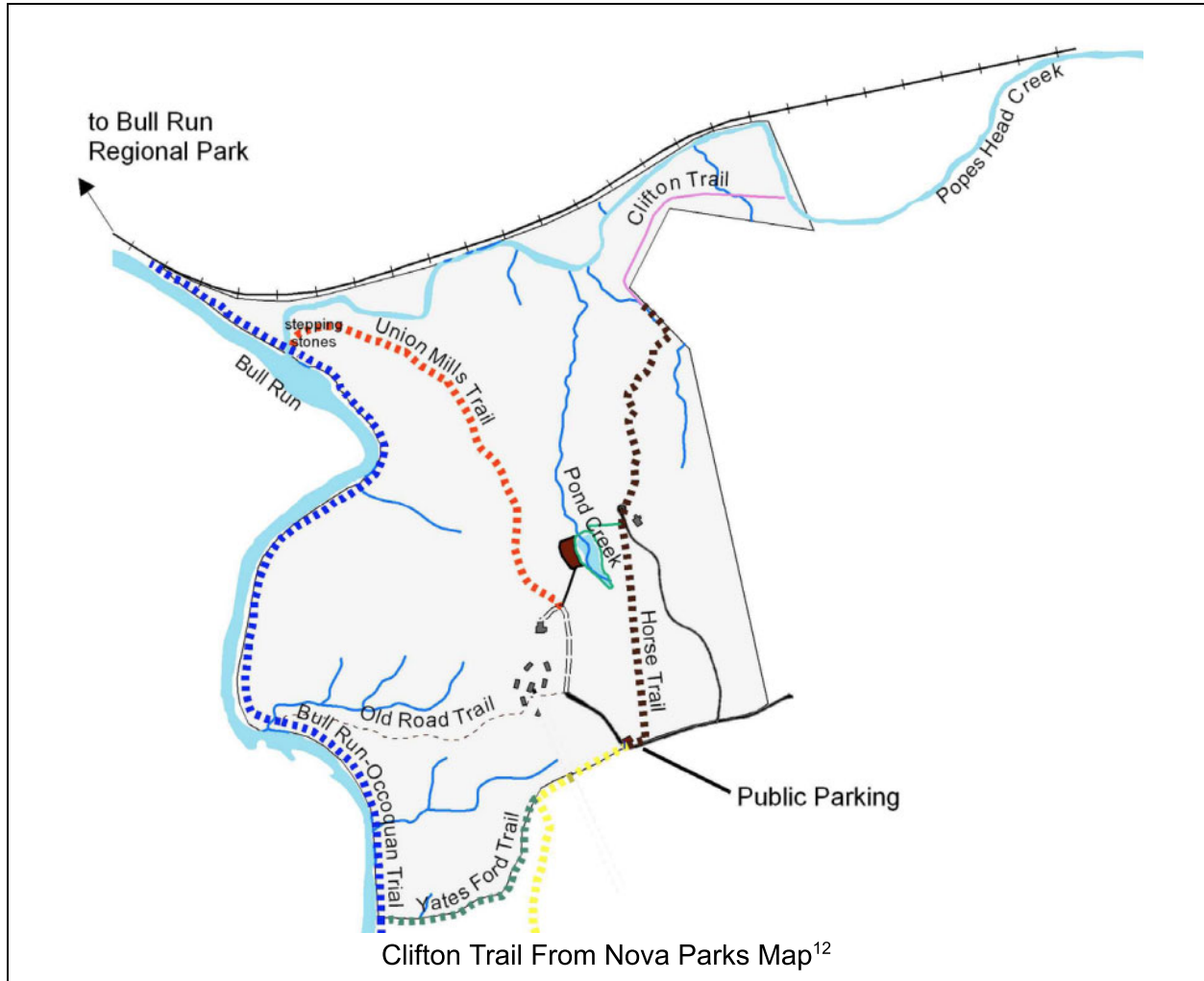
Westernmost section where Clifton Trail (green) connects to proposed trail route (orange)¹¹

¹⁰Fairfax County Tax Maps at <https://icare.fairfaxcounty.gov/ffxcare/maps/mapadv.aspx> with additions by Michael R. Davis

¹¹Ibid

Clifton Trail in Hemlock Park

The Clifton Trail in Hemlock Park ends at Popes Head Creek and it will be necessary to obtain support from NOVA Parks (formally Northern Virginia Regional Park Authority) for permission to build a creek crossing.



Popes Head Creek Ford

Popes Head Creek is impassable on foot anywhere between the bridge at 8-Acre Park and the Bull Run-Occoquan Trail Ford on the far side of Hemlock Park. In order for this trail to be successful, the trail will need to cross the creek. I recommend a concrete pillar type crossing similar to the crossing that the Potomac Appalachian Trail Club (PATC) built for the Bull Run-Occoquan Trail ford across Little Rocky Run (38.79341, -77.43532).

¹² https://www.novaparks.com/sites/default/files/maps/Hemlock%20Map%20edited_0.pdf



Bull Run-Occoquan Trail concrete pillar crossing Little Rocky Run in high water stage¹³

NOVA Parks may be able to provide the ford under their fiscal budget or be able to make arrangements to build the ford in coordination with the PATC. For construction access to the ford crossing, the property owner Jill Demello Hill at 7516 Evans Ford Rd has an access trail leading from her barn directly to the Clifton Trail. The Thornton property also has a controlled-access, gated, four-wheel-drive creek ford at the end of Evans Ford Road.

Eastern Section

The eastern section is approximately 500 feet, borders the property of Richard and Kelly Layfield III and 8-Acre Park. This section would connect the proposed trail to the Rail Trail in 8-Acre Park, clear approximately 350 feet of embankment, and restore 150 feet of creek damaged embankment that passes close to the active railroad tracks. This section is similarly close to the Layfield's residence as the current trails are in 8-Acre Park.

¹³ Photo Copyright 2021 by Michael. R. Davis, licensed under a Creative Commons Attribution 4.0 International license



Proposed Trail Route (blue) adjacent to Layfield Property (red)¹⁴

Trail Clearing

The embankment has not been maintained for many years and has been overgrown by brush and trees. In many cases, the brush is an invasive plant called Autumn Olive. It may be possible to obtain a grant to remove these invasive plants from the project area. To effectively remove them, it is necessary to either pull them out by their roots or use an herbicide. Since we would like to clear the path, the appropriate method for our effort would be to use the cut stump herbicide treatment or to use an extraction tool that the Chapel Road Park has had success with called the “Extractigator.”

Damaged Embankment

The proposed trail route between Popes Head Creek and the current railroad tracks near the Northwest corner of the Layfield property will require some restoration with either bridging or landfill.

¹⁴ Fairfax County Tax Maps



Damaged Embankment with proposed trail route (orange)¹⁵

Near to Train Tracks

A section of the proposed trail would route over a narrow strip of land between the creek and the existing train tracks. The proposed trail would need to implement some sort of paving, railing, and signage to ensure that hikers will not venture near the train tracks nor fall into the creek.

¹⁵ Photo Copyright 2021 by Michael. R. Davis, licensed under a Creative Commons Attribution 4.0 International license



Narrow strip of land between creek and current tracks with proposed route (orange).¹⁶

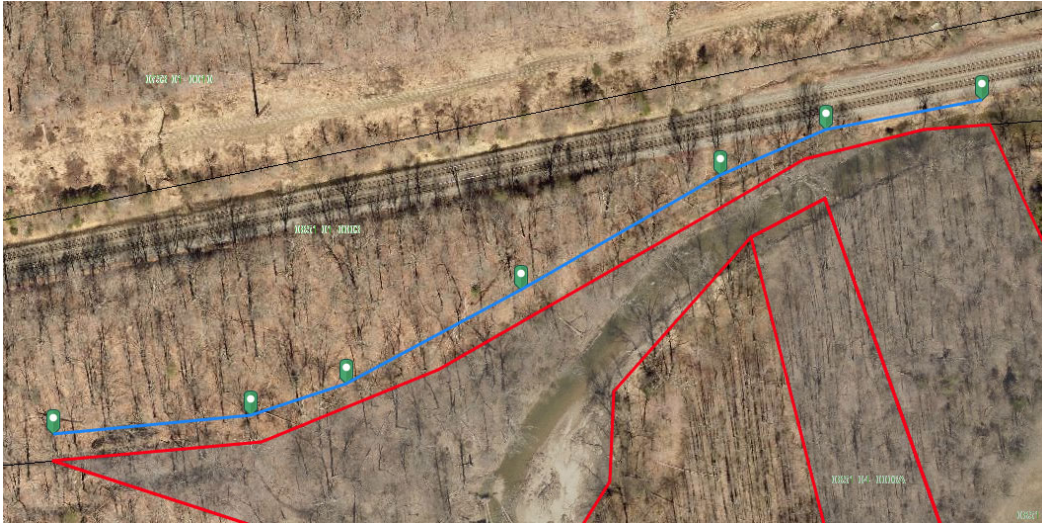
{add example photo of paved walkway with handrails on both sides}¹⁷

Central Section

The central section is approximately 1050 feet and borders the property of Daniel and Andrea Yuly (two parcels). This section consists entirely of railway embankment. The major efforts would be to remove a barbed wire fence, clear brush and trees, and determine the origin of the new fence posts with survey flagging.

¹⁶ Photo Copyright 2021 by Michael. R. Davis, licensed under a Creative Commons Attribution 4.0 International license

¹⁷ E.g., <https://simplifiedsafety.com/safety-railing/ground-mounted-safety-railing/> or <https://blog.glwengineering.co.uk/common-metals-used-to-fabricate-railings>



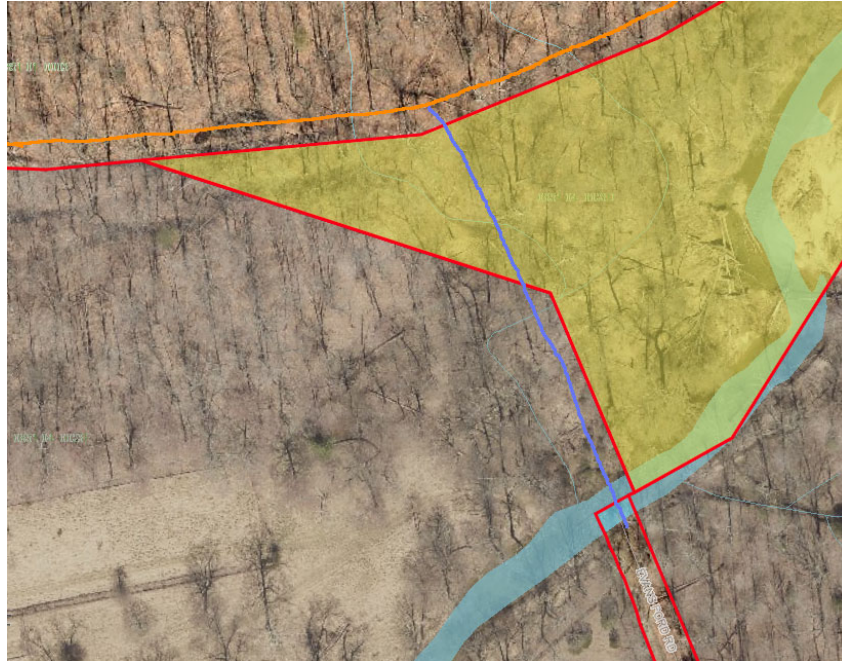
Proposed Trail Route (blue) adjacent to Yuly Property (red)¹⁸

Future Trail Connectivity Possibilities

Future Evans Ford Road Connectivity

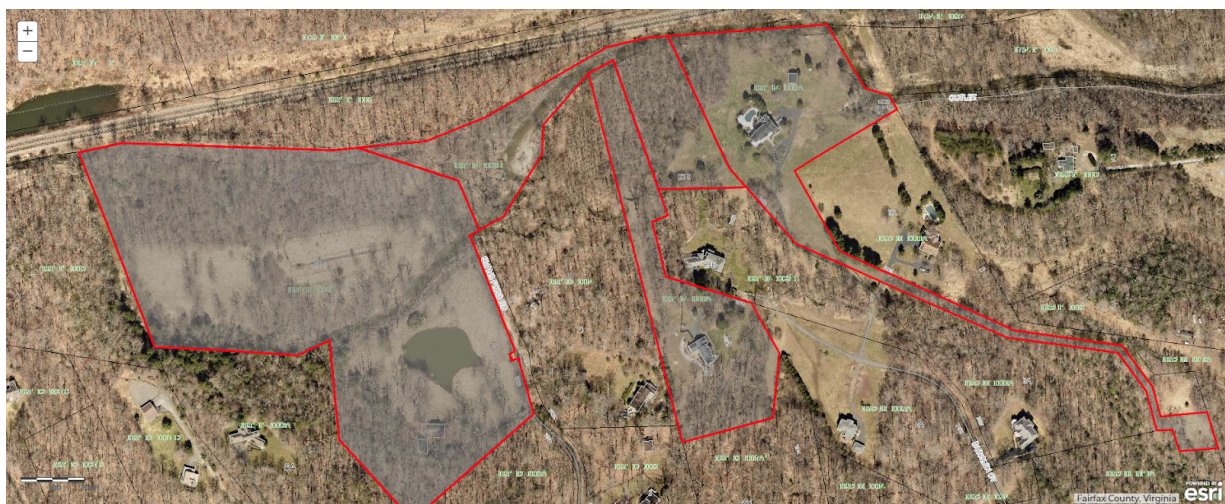
The proposed trail comes within 320 feet of the Evans Ford Road right of way. A trail connecting to this right of way would enable Evans Ford community members to walk to Clifton for events such as Clifton Day.

¹⁸ Fairfax County Tax Maps



Future possible connecting trail (blue) between Evans Ford Road and proposed trail (orange) across property owners Thornton (red) and Yuly (red/yellow highlight)¹⁹

Adjacent Property Owners



Adjacent Property Owners (red)²⁰

William and Katherine Thornton III (Western)
7500 Evans Ford Rd, Clifton, VA 20124

¹⁹ Base image from Fairfax County Tax Maps with additions by Michael R. Davis

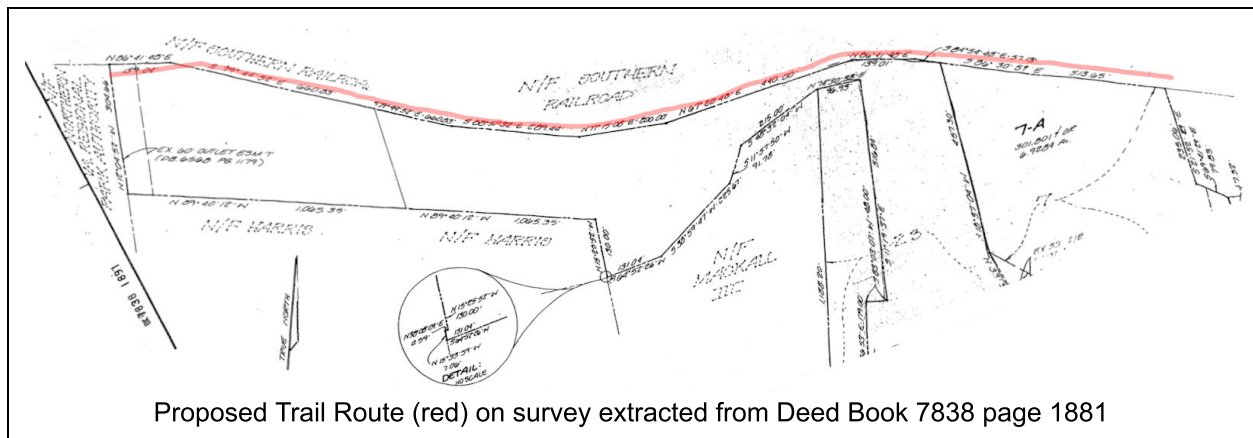
²⁰ Fairfax County Tax Maps

Deed Book and Page: 26328-1285
MAP#: 0851-04-0023F
Parcel: Lot 23F (Mertz Property)

Daniel and Andrea Yuly (Central)
7430 Dunquin Ct, Clifton, VA 20124
Deed Book and Page: 25951-1332
MAP#: 0851-04-0023D
Parcel: Lot 23D (Glencairn) residence is on Lot 6A (Glencairn)

Richard and Kelly Layfield III (Eastern)
7421 Dunquin Ct, Clifton, VA 20124
Deed Book and Page: 26719-0152
MAP#: 0851-04-0007A
Parcel: Lot 7A (Glencairn)

Survey Deed Calls



The survey deed calls²¹ from Hemlock Park to 8-Acre park along the Norfolk Southern Railway property are as follows:

N 86 41 48 E 139.04 feet # with Lot 23F
S 79 44 52 E 660.83 feet # with Lot 23F
S 88 51 32 E 289.44 feet # with Lot 23D
N 77 15 08 E 200.00 feet # with Lot 23D
N 67 20 48 E 440.00 feet # with Lot 23D
N 86 41 48 E 139.01 feet # with Lot 23D
S 84 54 48 E 57.13 feet # with Lot 23D
S 86 30 59 E 513.65 feet # with Lot 7A

²¹ Deed Book 6568 page 1179 (November 10, 1986)

Survey References

Description of the Lands (Glencairn) - Deed Book 6568 page 1179 (November 10, 1986)

This deed established the lots in Glencairn. It has a consolidated description of the Norfolk Southern Railway boundary for the adjacent properties. This deed establishes the original Lots 7 and 23.

Supplemental Deed of Resubdivision and Vacation (Glencairn) - Deed Book 7838 page 1881 (October 15, 1990)

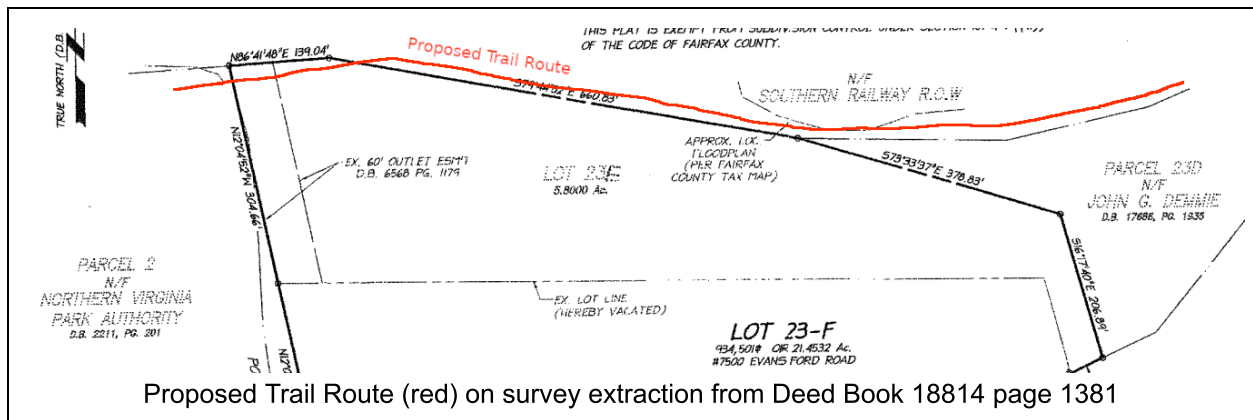
This deed reconfigures Lot 7 into Lot 7A and reconfigures lot 23 into lot 23A.

{find deed that creates Lot 23D maybe DB: 17686-1935}

{find deed that creates Lot 23E}

Deed of Consolidation - Deed Book 18814 page 1381 (September 19, 2006)

This deed establishes Lot 23F (Mertz) by consolidating Lot 23E (Glencairn) and Lot 1 (Mertz).



Tasks

- Get permission of property owner Thornton to route approximately 200 feet of trail through their property.
- Present to the Clifton Town Council²²
- Get Norfolk Southern Railway²³ permission for trail
- Get adjacent property owner's support (Thornton, Yuly, and Layfield)
- Coordinate with Norfolk Southern Railway on appropriate guards between railroad tracks and trail route along narrow strip of land.
- Determine Thornton property corners.
- Determine embankment rightful ownership.
- Get permission from the Town of Clifton to transport trail clearing equipment through 8-Acre Park.

²² <http://clifton-va.com/>

²³ <http://www.nscorp.com/>

- Get permission of NOVA Parks to transport equipment through Hemlock Park²⁴
- Get permission of property owners Jill Hill and/or Thornton to transport materials and equipment for ford construction.
- Get permission/funding from NOVA Parks (Hemlock Park) to build creek crossing
- Investigate funding from Town of Clifton
- Investigate funding from Clifton Betterment Association²⁵
- Investigate funding from Virginia Recreational Trails Program (RTP)²⁶
- Coordinate with the Fairfax County Trails Team in the Planning and Development Division per the Trail Development Strategy Plan²⁷
- Coordinate with Northern Virginia Conservation Trust (NVCT) on possible easement through the Fairfax County Open Space/Historic Easements Program²⁸
- Secure volunteers from Clifton Community (I already have secured several volunteers interested in supporting the trail effort.)
- Secure volunteers from Boy Scout Troop 1104²⁹ (I have already approached troop leader, Jason, with the project idea.)
- Secure volunteers and support from Potomac Appalachian Trail Club (PATC)³⁰
- Coordinate with Rails-to-Trails Conservancy³¹
- Get trail added to Fairfax County Fairfax Trail Buddy³²
- Add trail to OpenStreetsMaps.org on-line mapping system³³

²⁴ <https://www.novaparks.com/parks/hemlock-overlook-regional-park>

²⁵ <https://www.cliftonva.org/>

²⁶ <https://www.dcr.virginia.gov/recreational-planning/trailfund>

²⁷ <https://www.fairfaxcounty.gov/parks/sites/parks/files/assets/documents/plandev/trail-management/trail-development-strategy-plan.pdf>

²⁸ <https://www.fairfaxcounty.gov/planning-development/historic/easements>

²⁹ <http://www.troop1104.com/>

³⁰ <https://www.patc.net/>

³¹ <https://www.railstotrails.org/>

³² <https://fairfaxcountygis.maps.arcgis.com/apps/Viewer/index.html?appid=3f9ae81b1fa543d1afe6700e4e9bb214>

³³ <https://www.openstreetmap.org/#map=16/38.7764/-77.3993>

Clifton Town Park Eagle Project

- Beneficiary - Town of Clifton
- Troop 1104 – Boy Scouts of America
- Evan Lawrence



Proposal

- Improve the playground border
- Clean the horses
- Paint the top of the train



Planning and Preparations

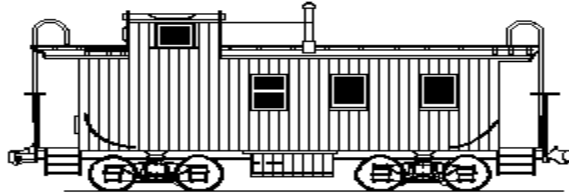
- Setup (maintenance signs)
- When: Spring Event
- Materials
 - Boards
 - Screws
 - Sealant
 - Pressure washers
 - Water
- Anticipated Cost
 - New composite deck boards: \$1181
 - Composite deck screws: \$38
 - Sealant: 3 one gallon cans: \$60



Next Steps

- Project sponsor
- Thank you





**CLIFTON TOWN COUNCIL MEETING
TUESDAY, DECEMBER 6, 2022, 7:30 PM
ELECTRONIC MEETING VIA ZOOM
12641 CHAPEL ROAD
CLIFTON, VA 20124**

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Order of Business

1. Report of the Town Clerk:
 - a. Approval of the Minutes (previous meetings, special meetings, and work sessions).
 - b. Golf Cart Decals for 2023 – Registrations Due.
 - c. 8-Acre Park Native Tree Planting – Update.
2. Report of the Treasurer.
 - a. Approval of Treasurer's Report.
3. Citizen's Remarks - Suggestions or complaints of citizens and taxpayers, and other persons authorized by the Mayor to address the Council.

Each person wishing to address the Council shall, when recognized by the Mayor:

 - (i) Give their name and address;
 - (ii) Direct their remarks to the Council and not to other citizens present;
 - (iii) Be limited to one period of not over three (3) minutes, unless granted additional time by unanimous consent of the Council.

Persons requesting to speak must have registered with the Town Clerk by no later than Noon of the day of the meeting. Priority to speak shall be given to persons in order registered with the Town Clerk.
4. Reports of Committees:
 - a. Planning Commission.
 - b. Report of the Zoning Administrator.
 - c. Architectural Review Board.
 - d. Streetscape Committee:
 - i. Response to Councilmember Questions re: Streetscape Project;
 - ii. New J2 Engineers Proposal to Revise Streetscape Site Plan.
 - e. Clifton Haunted Trail – Report on 2022 Haunted Trail.
5. Unfinished Business:
 - a. Holiday Homes Tour – Report on Event.

- b. Holiday Arts and Crafts Festival with Clifton Art Guild – Report on Event.
 - c. Holiday Tree Lighting – Report on Event.
 - d. Sully Commander in the Community Event – Report on Event.
6. New Business:
- a. Eagle Scout Project Proposal – Harris Park Improvements.
 - b. Flood Plain Park Invasive Plant Species Removal – Update.
7. Adjournment.